

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. George Tablack, CFO

1. Unusual Demand Report dated 12/19/13

REVENUE

Mr. Travis Hulsey

No items submitted.

PURCHASING

Mr. Michael Matthews

2. Purchasing Agenda:
 - A. Week of 11/26/13-12/2/13
 - B. Week of 12/3/13-12/9/13
3. Purchasing Exception Report:
 - A. Week of 11/19/13-11/25/13
 - B. Week of 12/3/13-12/9/13
4. Encumbrance Report:
 - A. Week of 11/19/13-11/25/13
 - B. Week of 12/3/13-12/9/13
5. Credit Card: Statement closing 11/25/13

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

6. **Board of Equalization/State Funds**
John Colburn, Kirk Epstein, Keith Fravert, David Hinkle, Bobby Jones,
Mike Lasker, Ginger Morris, and Ray Stodghill \$4,350.00
IAAO 102 Commercial Property Auburn CGS
Hoover, AL – February 3-7, 2014

Jana McPherson, Roy Stodghill \$400.00
 AL IV – Auburn CGS
 Hoover, AL – January 29-31, 2014

INDIVIDUAL STAFF DEVELOPMENT

7. **County Attorney**
 David Carrington \$910.15
 Ratings Talks
 New York, London, Chicago, Boston and San Francisco – November 4, 5,10-17, 2013
8. **Emergency Management Agency/Grant Funds**
 Horace Walker \$961.80
 WebEOC Basic & Intermediate Board Building Training
 Bradenton, FL – December 2-6, 2013
9. **Environmental Services**
 David Denard \$1,151.48
 Meeting with rating agencies
 New York, Boston and Chicago – November 11-14, 2013
- Natalie Kornegay \$90.00
 9th Annual Alabama Engineering Ethics Day & How Regions
 Field was Built
 Birmingham, AL – November 1 & December 3, 2013
 Continuing Education
10. **Personnel Board**
 Cynthia Holiness \$285.00
 ASCPA Annual Governmental Accounting and Auditing Forum
 Birmingham, AL – December 11-12, 2013

OTHER BUDGET TRANSACTIONS

11. **General Services** \$ 276,263.00
 Shift funds within the Capital Fund from other materials and supplies to the capital account to purchase a security system upgrade (purchasing memo approved 11-26-13).
12. **Information Technology** \$ 250,000.00
 Shift funds within the Capital Fund from the capital account to other material and supplies account to purchase additional telephones to be transitioned onto the VoIP system.
13. **Information Technology** \$ 22,012.76
 Shift funds within the Capital Fund from the capital account to software maintenance in order to pay for the Microsoft Annual License Fee.

INFORMATION TECHNOLOGY

Mr. Wayne Cree

- 14. **Attachmate – Contract #5695**
 FY2014 Attachmate Annual Maintenance – Software used to support desktop (PC) connectivity to the County mainframe and data transfer of mainframe databases to Windows servers that support County business applications.

Contract Terms:	11/1/13 – 10/31/14
Original Budget: (2220 account 511410)	\$639,085.00
Current Remaining Budget:	\$471,873.88
Requested Amount:	\$49,838.00
Remaining Budget After Requested Amount:	\$422,035.88
30 Day Cancellation:	Yes

- 15. Resolution to increase the cap on Contract #5437 (Strategic Allied Technologies) from \$1,000,000 to \$1,500,000.

SHERIFF’S OFFICE

Sheriff Mike Hale

- 16. **Hope Animal Clinic - Contract #1854**
 K9 Vet Services. Acknowledgement only.

Contract Term:	1 year
Original Budget:	\$241,611.00
Current Remaining Budget:	\$20,061.00
Requested Amount:	\$6,000.00
Remaining Budget:	\$14,061.00
30 Day Cancellation:	Yes

- 17. **Clay-Chalkville Animal Clinic, Contract # 1856**
 K9 Vet Services. Acknowledgement only.

Contract Term:	1 Year
Original Budget:	\$241,061.00
Current Remaining Budget:	\$14,061.00
Requested Amount:	\$6,000.00
Remaining Budget:	\$8,061.00
30 Day Cancellation:	Yes

TREASURER’S OFFICE

Hon. Mike Miles

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

Mr. Bob Rogers

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens