

FINANCE & INFORMATION TECHNOLOGY
COMMITTEE MEETING
December 20, 2011

(For Commission Approval on December 22, 2011)

Commissioners Present:

Commissioner Stephens _____

Commissioner Carrington _____

Commissioner Bowman _____

County Manager

Tony Petelos _____

Commissioner Knight _____

Commissioner Brown _____

FINANCE

A. Unusual Demand Report dated 12/27/2011.

B. CONTRACT ID: CON-00003353 - SAP Public Services

To provide SAP software maintenance and support for BSI U.S. Payroll Tax Processing Maintenance, Enterprise and My SAP Business Suite Enterprise support for the period of 01/01/12 – 12/31/12. Amount of contract: \$253,991.52

BUDGET MANAGEMENT OFFICE

Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

C. INDIVIDUAL STAFF DEVELOPMENT

REVENUE

Charles Bell

\$984.85

Tax Audits

Hattiesburg & Gulfport, MS; Mobile, AL – January 22-27, 2012

Charles Bell \$1,428.92
Tax Audits
Houston, TX; Lafayette & Baton Rouge, LA – January 7-13,
2012

D. POSITION CHANGES AND/OR REVENUE CHANGES

EMA \$32,800.00
Shift funds from benefits health insurance to other professional
services to renew the Public Information Officer's contract.
(Three of EMA's employees opted out of the County's health
insurance)

PURCHASING

Darryl Tavel

Purchasing Department Reports

E. Week of 12/01/2011 through 12/07/2011

F. Week of 12/08/2011 through 12/14/2011

REVENUE

Travis Hulsey

No items submitted

INFORMATION TECHNOLOGY

Wayne Cree

G. Contract ID:CON-00003354 Computer Products & Supplies
International
To provide maintenance for the HP Juke Box C1105 for the
period of 01/01/2012 – 12/31/2012. Amount of Contract
\$2,680.00. (Remaining Budget: \$608,575.06)

H. Contract ID:CON-00001071 Solutionz, Inc.
Annual maintenance for Tandberg video equipment. Contract
Amount \$20,948.00. (Remaining Budget: \$424,708.76)

I. Contract ID:CON-00003356 Troy Group, Inc.
To provide maintenance for 4 (four) Micro Troy (SAP) Laser
Printers for the period of 12/15/2011 – 12/14/2012. Contract
Amount \$2,520.00. (Remaining Budget: \$608,575.06)

J. Contract ID:CON-00003131 Truetel Communications
To provide maintenance and support for Blackberry
communication for the period of 01/01/2012 – 12/31/2012.
Contract Amount: \$7,175.19. (Remaining Budget: \$605,890.06)

COUNTY ATTORNEY'S OFFICE

Jeff Sewell

No items submitted

SHERIFF'S OFFICE

Mike Hale

K. Acknowledgment of Contract ID:CON-00001829 Jefferson
County Board of Education
Sheriff's Office to provide Law Enforcement to the Jefferson
County Board of Education by supplying deputies and
supervisors along with vehicles and equipment. Amount of
Contract \$685,114.07

TREASURER'S OFFICE

Jennifer Champion

No items submitted

TAX ASSESSOR

Gaynell Hendricks/Andrew Bennett

- L.** Critical Needs Packet to fill the Director of Tax Assessments position.

TAX COLLECTOR

J.T. Smallwood/Grover Dunn

No Items Submitted

BOARD OF EQUALIZATION

Bob Rogers

No items submitted

OTHER BUSINESS

No items submitted

COMMISSIONER JIMMIE STEPHENS

- M.** Resolution to appoint Donald Shane Boyd to serve on the Board of Directors for the Concord Fire District.

- N.** Resolutions to appoint the following people to the Jefferson County Planning and Zoning Commission with terms ending December 15, 2015.

- Peter Simmons
- Jeremy Wright

- O.** Resolution for Jefferson County to enter into a contract with Kellum, Wilson, & Associates, P.C.