

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. George Tablack, CFO

- 1. Unusual Demand Report dated 9/12/13

REVENUE

Mr. Travis Hulsey

No items submitted.

PURCHASING

Mr. Michael Matthews

- 2. Purchasing Agenda:
 - A. Week of 8/20/13 – 8/26/13
 - B. Week of 8/27/13 – 9/02/13
- 3. Purchasing Exception Report:
 - A. Week of 8/20/13 – 8/26/13
 - B. Week of 8/27/13 – 9/02/13
- 4. Encumbrance Report:
 - A. Week of 8/20/13 – 8/26/13
 - B. Week of 8/27/13 – 9/02/13
- 5. **PACA Membership for Pell City Schools - Contract #5525**
PACA membership provides cooperative procurement privileges for members to purchase goods and services via Jefferson County Commission blanket agreements and contracts on an “as needed” basis. PACA members are fiscally and logistically responsible for their own purchases.

Contract Period:	9/12/13-9/11/14
Revenue:	\$878.00

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

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| 6. | Board of Equalization | |
| | Keith Fravert | \$675.00 |
| | Gene Toxey | |
| | Jana McPherson | |
| | AL III Basic Mapping | |
| | Hoover, AL – September 25-27, 2013 | |
| | State Funds | |
| 7. | County Attorney | |
| | Tony Petelos | \$844.83 |
| | David Carrington | \$763.46 |
| | James Stephens | \$492.13 |
| | Carol Sue Nelson | \$1,077.39 |
| | Rating Agency Trip to New York | |
| | New York, NY – August 25-26, 2013 | |

INDIVIDUAL STAFF DEVELOPMENT

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| 8. | Community and Economic Development – Grant Funds | |
| | Margaret Smith | \$376.60 |
| | HUD Training: Rental Housing Development Finance Course | |
| | Jacksonville, FL – September 16-18, 2013 | |
| 9. | Roads and Transportation | |
| | Alan Dodd | \$904.63 |
| | 47 th Surveying and Mapping Conference | |
| | Montgomery, AL – October 22-25, 2013 | |
| | CEU Requirement | |

FOR INFORMATION ONLY

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| 10. | Personnel Board | |
| | Cynthia Holiness | \$49.00 |
| | Communication Skills for Women | |
| | Birmingham, AL – October 16, 2013 | |
| 11. | Tiffany Owens | \$459.66 |
| | University of South Alabama Career Fair | |
| | Mobile, AL – September 11-12, 2013 | |
| 12. | Tiffany Owens | \$575.00 |
| | University of Alabama Career Fair | |
| | Tuscaloosa, AL – September 18, 2013 | |

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| 13. | Tiffany Owens
2013 Fall Job and Internship Fair
Birmingham, AL – September 24, 2013 | \$275.00 |
| 14. | Tiffany Owens
Alabama State University Career Fair
Montgomery, AL – October 4, 2013 | \$300.00 |
| 15. | Tiffany Owens
Auburn University Engineering and Technical Expo
Auburn, AL – October 22-23, 2013 | \$552.76 |
| 16. | Tiffany Owens
University of North Alabama & Alabama A&M
Florence & Huntsville, AL – October 8-9, 2013 | \$626.12 |

POSITION CHANGES AND/OR REVENUE CHANGES

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| 17. | Information Technology
Increase expenditures to cover items paid for that were provided to the E-911 Board. The funding for these expenditures will come from E-911 cash balance. | \$ 81,238.00 |
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FOR INFORMATION ONLY

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| 18. | Sheriff's Department
Shift funds in order to complete the purchase and add a purchasing memorandum to purchase a 2013 Chevrolet Silverado 1500 4WD cab work truck with options. | \$ 5,000.00 |
| 19. | Personnel Board
Shift funds between departments and accounts for the following purchases: 1) additional Image Now licenses; 2) maintenance & support of additional licenses; 3) tables for Testing assessment; and 4) IT cable. | \$ 53,000.00 |

INFORMATION TECHNOLOGY

Mr. Wayne Cree

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| 20. | The Atlantic Group, LLC – Contract # 5403
Acquisition of GIS LIDAR's to support the development of a countywide digital elevation model and other derivative mapping products for the County. |
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Contract Terms:	7/18/13 – 7/17/14
Original Budget: (2210 account 530450)	\$274,001.00
Current Remaining Budget:	\$99,000.00
Requested Amount:	\$99,000.00
Remaining Budget After Requested Amount:	\$0

30 Day Cancellation:

No

SHERIFF'S OFFICE

Sheriff Mike Hale

No items submitted.

TREASURER'S OFFICE

Hon. Mike Miles

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

Mr. Bob Rogers

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens