

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. George Tablack, CFO

1. Unusual Demand Report dated 8/29/13

REVENUE

Mr. Travis Hulsey

No items submitted.

PURCHASING

Mr. Michael Matthews

2. Purchasing Agenda:
 - A. Week of 8/6/13-8/12/13
 - B. Week of 8/6/13-8/12/13 – Amendment #1
 - C. Week of 8/13/13-8/19/13
 - D. Week of 8/13/13-8/19/13 – Addendum #1
3. Purchasing Exception Report:
 - A. Week of 8/6/13-8/12/13
 - B. Week of 8/13/13-8/19/13
4. Encumbrance Report:
 - A. Week of 8/6/13-8/12/13
 - B. Week of 8/13/13-8/19/13
5. Credit Card: Statement Closing 7/26/13

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

6. **Environmental Services**
Johnny Weston \$2,451.61

	John Etheridge	\$2,451.61
	Gabriel McKinney	\$2,451.61
	Electrical Workshop – Basics to Troubleshooting Huntsville, AL – September 23-26, 2013 Continuing Education	
7.	Revenue	
	Michael Humber	\$220.00
	Wesley Moore	\$220.00
	Sales & Use Tax Auditing Training Classes Montgomery, AL & Hoover, AL – September 6 & 20, 2013 State Required	
8.	Roads and Transportation	
	Kelly Watson	\$565.00
	Paul Turner	\$565.00
	IRWA Ch. 24 SR/WA Review Study Session and Exam Birmingham, AL – October 1-3, 2013 Continuing Education	
9.	Storm Water Management Agency	
	Amanda Elledge	\$995.81
	Johanna Burwinkle	\$958.09
	Lyn DiClemente	\$966.19
	Southeastern Storm Water Convention Charlotte, NC – October 23-25, 2013 ADEM Requirements, Elledge is an executive board member, the others Are presenters	
<u>INDIVIDUAL STAFF DEVELOPMENT</u>		
10.	Environmental Services	
	David Denard	\$1,058.58
	Meeting with Rating Agencies New York, NY – August 25-26, 2013	
11.	Inspection Services	
	Michael Thomas	\$287.13
	International Code Class on Significant Changes: Accessibility Standard Montgomery, AL – September 19, 2013 Continuing Education	
12.	Office of Senior Citizens Services – Grant Funds	
	Derry Johnson	\$940.37
	Annual SE4A Conference Orange Beach, AL – September 22-25, 2013	

	Melanie Gamble	424.56
	CMS 2013 National Training Program SHIP Atlanta, GA – September 9-11, 2013	
13.	Revenue	
	Darrick Williams	\$110.00
	Sales and Use Auditing Training Classess Hoover, AL – June 14, 2013 State Requirement	
	Darrick Williams	\$210.00
	CROAA Training Class Orange Beach, AL – August 19-22, 2013 State Requirement	
	Darrick Williams	\$110.00
	Sales and use Training Class Hoover, AL – September 20, 2013	
	Charles Bell	\$110.00
	CRE Training to retain certification Hoover, AL – October 11, 2013 State Requirement	
14.	Sheriff	
	Jeanie Miller	\$539.26
	22 nd Annual Homicide Conference Shreveport, LA – October 27-30, 2013 Continuing Education	
15.	Tax Assessor – Bessemer	
	Janet Bell	\$275.00
	AL VII: Intermediate Mapping Class Hoover, AL – November 8, 2013 State Funds	

FOR INFORMATION ONLY

16.	Personnel Board	
	Cynthia Holiness	\$100.00
	Conflict Management Webinar Series – August 15, 2013	

POSITION CHANGES AND/OR REVENUE CHANGES

- 17. **Youth Detention** \$27,100.00
Additional funds and Purchasing Memorandum to purchase convection oven and increased food costs.

- 18. **Roads and Transportation** \$606,205.72
Shift funds from Roads Fund Balance and add Purchasing Memorandum to purchase a 2014 Bridge Inspection Truck needed to inspect the bridges for ALDOT compliance.

OTHER BUDGET TRANSACTIONS

- 19. **Information Technology** \$292,719.00
Shift funds from capital media to software maintenance to cover maintenance on GIS and Ciprix.

INFORMATION TECHNOLOGY

Mr. Wayne Cree

- 20. **Strategic Allied Technologies – Contract #5437**
Contract is for Cisco network equipment and software for various Jefferson County Departments and PACA members. Contract amount is estimated, Purchases will be on an as needed basis as requested and budgeted by various County departments.

Contract Terms:	08/13/2013 – 08/14/2014
Original Budget:	Not to exceed \$500,000
Current Remaining Budget:	N/A
Requested Amount:	N/A
Remaining Budget After Requested Amount:	N/A
30 Day Cancellation:	Yes

SHERIFF’S OFFICE

Sheriff Mike Hale

- 21. **New World – Contract #5488**
New World to provide software maintenance, per contract schedule. **For acknowledgement only.**

Contract Term:	8/23/12-8/22/15
Original Budget:	\$250,000.00
Current Remaining Budget:	\$250,000.00
Requested Amount:	\$250,000.00
Remaining Budget After Requested Amount:	\$0.00
30 Day Cancellation:	Yes

TREASURER’S OFFICE

Hon. Mike Miles

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

22. Lamar Advertising - Contract #5479

Advertising due to new laws regarding tax assessment.

Contract Term:	12 months from execution
Original Budget:	\$10,000.00
Current Remaining Budget:	\$10,000.00
Requested Amount:	\$9,600.00
Remaining Budget After Requested Amount:	\$400.00
30 Day Cancellation:	No

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

Mr. Bob Rogers

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens