

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. Travis Hulseley (Acting)

1. Unusual Demand Report dated 7/24/12

REVENUE

Mr. Travis Hulseley

No items submitted.

PURCHASING

Mr. Michael Matthews

2. Purchasing Department Reports:
 - A. Week of 6/26/12 to 7/2/12
 - B. Week of 7/3/12 to 7/9/12
 - C. Week of 7/10/12 to 7/16/12
3. Purchasing Exception Reports:
 - A. Week of 6/26/12 to 7/2/12
 - B. Week of 7/3/12 to 7/9/12
 - C. Week of 7/10/12 to 7/16/12
4. Encumbrance Reports:
 - A. Week of 6/26/12 to 7/2/12
 - B. Week of 7/3/12 to 7/9/12
 - C. Week of 7/10/12 to 7/16/12

5. **PACA Membership – Contract #4103**

Purchasing Association of Central Alabama (PACA) revenue contract to establish new membership for the Jefferson County 911 Emergency Communications District, Inc. PACA members can access Jefferson County Commission PACA contracts and blanket agreements, but are fiscally and logistically responsible for their own purchases. Membership fees are reassessed each fiscal year.

Revenue: \$200.00 for FY 11/FY 12

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances and are in compliance with the Resolution to Restrict Staff Development for Fiscal Year 2010-2011 approved by the Commission December 28, 2010.

MULTIPLE STAFF DEVELOPMENT

6. Board of Equalization (2 Participants)

Jane Mardis	\$539.70
Mike Callahan	\$539.70
Alabama Association of Assessing Officials Pre Conference Class Orange Beach, AL – August 14-17, 2012 State Funds	

7. Roads and Transportation

Tracy Pate	\$125.00
Ken Boozer	\$125.00
Traffic Simulation Class Pelham, AL – July 26, 2012 CEU for State of Alabama job licensing Professional Engineer requirement	

INDIVIDUAL STAFF DEVELOPMENT

County Commission

8. Sandra Little Brown	\$1,138.84
Association of County Commissioners of Alabama Annual Convention Orange Beach, AL – August 21-24, 2012	

Probate Court

9. Cynthia Butler	\$721.27
Alabama Probate Judges Summer Conference Gulf Shores, AL – August 6-8, 2012	

Revenue

10. Bruce Thompson	\$2,060.50
Tax Audit Austin & Houston, TX – August 25 – Sept. 1, 2012	

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| 11. | Bruce Thompson
Tax Audit
LaCrosse, WI – August 18-24, 2012 | \$1,713.50 |
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Roads and Transportation – Dedicated Funding Source

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| 12. | Alan Dodd
Communication in Real Estate Acquisition
International Right of Way Association Course
Atlanta, GA – August 26-29, 2012
Possession of SR/WA (Sr. Member IRWA) Professional Certification Job Requirement | \$1,169.00 |
| 13. | Denise Shelton
United States Land Titles
International Right of Way Association Course
On-line Course
CEU | \$415.00 |
| 14. | Wayne Sullivan
Association of County Commissioners 84 th Annual Convention
Orange Beach, AL – August 19-24, 2012
CEU for State of Alabama job licensing Professional Engineer requirement | \$1,044.03 |
| 15. | Natalie Kornegay
Management Leadership Development for Technical Professionals
Auburn University
Pelham, AL – June 13, 2012
CEU for State of Alabama job licensing Professional Engineer requirement | \$138.56 |

For Information Only

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| 16. | Personnel Board

Pete Blank \$99.00
Ayla Russell \$50.00
American Society for Training and Development Workshop
Birmingham, AL – September 24, 2012 | |
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OTHER BUDGET TRANSACTIONS

17. **Environmental Services** \$37,773.00
Add purchasing memorandum to replace the following items: 1 HVAC unit 15 ton, 1 HVAC unit 20 ton, 1 Split System Air Conditioning Units 7.5 ton, and 2 Split System Air Conditioning Units 10 ton.

INFORMATION TECHNOLOGY

Mr. Wayne Cree

18. **Environmental Services Research Institute - ARC/GIS Contract # 3902**
Contract is for annual maintenance for GIS software which is used to support most County Departments for the contract period October 1, 2011 through September 30, 2012 including:

- Board of Equalization
- Land Development
- Sheriff's Offices
- Storm Water
- Tax Departments

This is also used to support outside agencies including:

- EMA
- 911
- Municipalities
- Surrounding Counties
- Utility Companies
- Private Industries

Cost: \$188,409.20
Amount budgeted \$188,409.20
Remaining budgeted \$0.00

19. **Dasher Technologies – Contract # 4050**
Contract to provide Trend Micro Security software, license, support and on-site training for datacenter servers, and County desktop computers to protect from anti-virus, malware and provide threat discovery/blocking for the contract period of August 1, 2012 through July 31, 2015.

Cost: \$183,615.24
Amount budgeted: \$183,615.24
Remaining budget: \$ 36,597.33

20. **Arcadis U.S., Inc – Contract # 4074**
Jefferson County Geographic Information Systems Non-Disclosure and Data License Agreement between Jefferson County Commission, Alabama and Arcadis U.S., Inc.

Arcadis of Syracuse, NY requests the approval of a GIS Non-Disclosure agreement which would allow the company to purchase a license to GIS digital data of Jefferson County. The contract will allow the County to generate revenue through the licensing of its GIS digital data. The term of the contract is for 3 years (July, 2012 – July, 2015)

Cost: \$0.00
Amount budgeted: \$0.00
Remaining budget: \$0.00

21. **Norfolk Southern Railway Company – Contract #4077**

Jefferson County Commission is leasing to Norfolk Southern Railroad tower space at the Shaddock Road tower for ten years at a rate of \$1,000 per month for the first year with a 3% increase annually for contract period of July 15, 2012 – July 14, 2022.

Cost: \$0.00
Amount budget: \$0.00
Remaining budgeted: \$0.00

SHERIFF'S OFFICE

Sheriff Mike Hale

22. **David T. Fuller, D.V.M. - Contract #1854**

Provide services for care of dogs assigned to the K9 Unit.
Effective Date of contract: October 1, 2011 thru September 30, 2013.

Cost: \$6,000.00
Amount Budgeted: \$6,000.00
Remaining Budget: \$0.00

TREASURER'S OFFICE

Hon. Jennifer Champion

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

Mr. Bob Rogers

No items submitted.

COUNTY ATTORNEY

Mr. Jeff Sewell

No items submitted.

COUNTY MANAGER

Mr. Tony Petelos

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens