

**JEFFERSON COUNTY COMMISSION  
COMMITTEE MEETINGS**

**December 21, 2010**

The Commission convened in Committee at the Birmingham Courthouse at 9:00 a.m., David Carrington, President, presiding and the following members present:

District 2 - Sandra Little Brown

District 3 - James A. (Jimmie) Stephens

District 4 - Joe Knight

District 5 - David Carrington

**FINANCE & INFORMATION TECHNOLOGY**

FINANCE - Jeff Hager

A. Absentee Election Manager for the General Election November 2, 2010.

1. Reporting federal MOVE ballots cast in the November 2, 2010 General Election. Sibyl Chappell - \$9,400.

B. Fixed Asset Disposal/Transfer Request

1. Coroner /Medical Examiner BA 4300
2. Commissioner Joe Knight
3. Roads & Transportation - Bridge Whse.
4. Jefferson County Sheriff's Office - Bessemer

C. Unusual Demand Report

1. Dated 12/28/2010

D. Resolution to provide thirty day notice to terminate agreement with Cutwater Asset Management, providing investment advisory services.

E. Resolution to provide thirty day notice to terminate agreement with Morgan Keegan & Company, Inc., providing investment advisory services.

Motion was made by Commissioner Knight seconded by Commissioner Brown that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Brown, Carrington and Stephens.

REVENUE - Travis Hulsey

No Committee Agenda Items for December 21, 2010

BUDGET MANAGEMENT OFFICE - Tracie Hodge

F. Travel Requests

1. Daniel McAlpine (Tax Assessors Office - Bessemer) to attend an Advanced Mapping Course in Hoover, AL, January 24 - 28, 2011. This course is needed for certification. (\$275.00)

Motion was made by Commissioner Brown seconded by Commissioner Knight that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Brown, Knight, Carrington and Stephens.

PURCHASING - Michael Matthews

Purchasing Reports

G. Dated week of 12/01/2010 through 12/08/2010

H. Dated week Of 12/09/2010 through 12/15/2010

I. Purchasing Report dated November 9, 2010

1. Item #36 - Recommended for Personnel Board of Jefferson County from Staples, Bessemer, AL, for Phase V of Modular Furniture Project - Six workstations for the period of 10/1/2010 to 9/30/2011.

Motion was made by Commissioner Carrington seconded by Commissioner Knight that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Carrington, Knight, Brown and Stephens.

INFORMATION TECHNOLOGY - Wayne Cree

J. Attachmate Corporation - Contract #1901 Contract Renewal for Attachmate Reflections emulation software and Databridge host and license renewal and maintenance support with Attachmate Corporation. Contract period 11/01/2010 -10/31/2011. (60 day license/support extension expires 12/31/2010) - (Current Available Budget - \$622,056.00 - Amount of Contract - \$66,884.90 - Remaining Budget - \$555,171.10

K. Sayers Corporation - Contract #1898

1. Contract renewal with Sayers Corporation for Citrix Enterprise License and support. Contract period 10/01/2010 - 10/01/2011. (Current Available Budget - \$555,171.10 - Amount of Contract - \$7,894.74 - Remaining Budget - \$547,276.26 )

L. Tier Technology - Contract #1972

1. Contract for 40 Session WebEncore System to support Human Resource Benefits Renewal System. Contract period 10/1/2010 - 10/1/2011. (Current Available Budget - \$547,276.26 - Amount of contract -\$3,750 - Remaining Budget - \$543,526.26).

Motion was made by Commissioner Carrington seconded by Commissioner Knight that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Carrington, Knight, Brown and Stephens.

COUNTY ATTORNEYS OFFICE - Jeff Sewell

No Committee Agenda Items for December 21, 200

SHERIFF'S OFFICE - Mike Hale

M. Charles D. Hart, D.V.M. - Contract #1856

1. Acknowledging an amendment to the Agreement for Veterinary Services - Provides services for care of dogs assigned to K9 Unit for an additional year. -(Current Available Budget - \$6,000 - Amount of Contract -\$6,000 - Remaining Budget - \$0)

N. David T. Fuller, D.V.M. - Contract #1854

1. Acknowledging an amendment to the Agreement for Veterinary Services - Provides services for care of dogs assigned to K9 Unit for an additional year. -(Current Available Budget - \$6,000 - Amount of Contract -\$6,000 - Remaining Budget - \$0)

O. Dr. Durwood Sims - Contract # 1850

1. The attached contract with Dr. Durwood Sims is to provide educational services to jail inmates and maintain the ~~Birmingham~~ Jefferson County Jail Library. (Current Available Budget - \$36,000 - Amount of Contract - \$36,000 -Remaining Budget - \$0)

P. Budget Transfer - #1000013429

1. Budget Transfer #1000013429 moves \$800,000.00 from Capital Vehicles account to operating accounts in the Sheriff's Office. The shift is from Capital Vehicles to Parts in order to pay past due invoices and future invoices for refurbished vehicles. (Available Budget Amount - \$1,206,928.00 - Transfer Amount \$800,000.00 - Remaining Budget - \$406,928.00)

Motion was made by Commissioner Knight seconded by Commissioner Brown that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Brown, Carrington and Stephens.

OTHER BUSINESS

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**Land Planning and Development Services-Emergency Management Agency**

**Board of Registrars and Courts**

I. STAFF DEVELOPMENT

1. Judge Alan L. King and Judge Sherri Friday request approval to attend the Alabama Probate Judges Association 2011 Winter Conference, Birmingham, Alabama, January 9 -12, 2011. Registration fee for Judges/License Commissioners - Required CLE credits for License by the Alabama State Bar \$700.00 (\$350.00 each)

2. Probate Judge's Office request approval for S. J. Rhodes to attend the Alabama Probate Judges Association 2011 Winter Conference, Birmingham, Alabama, January 9 -12, 2011. Course: Judges/License Commissioners - \$477.39 (includes registration fee, per diem and mileage)

Motion was made by Commissioner Brown seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Brown, Stephens, Carrington and Knight.

3. EMA request approval for Daun King, Grant Coordinator and Annette Davis, EMA Officer to attend 2011 AAEM Workshop in Huntsville, AL, January 25-26, 2011. (Daun services as Co-Chair of the Constitution and Bylaws Committee and Annette serves on the Nomination Committee of AAEM) Costs: \$729.40 (\$364.70 per employee.) Not paid by county funds.

Motion was made by Commissioner Brown seconded by Commissioner Stephens that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Brown, Stephens, Carrington and Knight.

II. LAND PLANNING AND DEVELOPMENT SERVICES

4. Contract with Guardian Systems, Inc. to provide water quality analysis. RFP #33-09 Contract amount: Fee Schedule. Contract terms: October 1, 2010 thru September 30, 2011 with option to renew for one additional, one-year term.

Motion was made by Commissioner Stephens seconded by Commissioner Carrington that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Stephens, Carrington, Brown and Knight.

IV. OTHER BUSINESS - Commissioner Joe Knight

Resolutions:

5. Resolution hereby repealing resolution of September 1- 2009-774 effective December 31, 2010. Effective January 1, 2011, the functions of the Department of Land Planning and Development Services (DLPDS) are separated as follows:

(1) All GIS positions in the DLPDS shall be transferred to the Department of Information Technology.

(2) The Department of Inspection Services shall be reconstituted as a separate operating department of Jefferson County as it existed prior to October 1, 2009. All Positions and employees related thereto shall be transferred from DLPDS to the Department of Inspection Services.

(3) A separate operating Department of Storm Water Management is hereby established. All positions and employees related thereto shall be transferred from DLPDS to the Department of Storm Water Management.

(4) The Department of Land Planning and Development Services shall be reconstituted as it existed prior to October 1, 2009.

The Directors of Budget Management and Human Resources are hereby authorized and directed to make all necessary budget and personnel record changes to accomplish the foregoing.

Motion was made by Commissioner Carrington seconded by Commissioner Brown that the above item be included on the Regular Commission agenda. Voting "Aye" Carrington, Brown, Knight and Stephens.

6. Recommending the appointment of John L. Harrison to a full term on the Board of Zoning Adjustments commencing immediately and ending December 31, 2013; Mr. Harrison has completed the unexpired term of a previous member and has expressed a desire to continue to serve on the Board.

7. Recommending the appointment of Joan Quick to a full term on the Planning and Zoning Board commencing immediately and ending December 15, 2014. Ms. Quick has just completed the unexpired term of a previous board member and wishes to continue service on the Board.

Motion was made by Commissioner Brown seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Brown,

Stephens, Carrington and Knight.

8. Resolution honoring Nell Hunter.
9. Resolution honoring Howard T. Summerford.

Motion was made by Commissioner Stephens seconded by Commissioner Brown that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Stephens, Brown, Carrington and Knight.

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### **Community Service and Roads and Transportation**

#### Community & Economic Development

##### A. Resolutions

1. Authorization for the Commission President to sign the form "Statement of Work" for the proposed activities to be undertaken under the Efficiency Conservation Block Grant. The form is part of the federally mandated environmental review process required for the EECBG Program.
2. Authorization for the Commission President to execute Change Order Number 1 for the Irondale Senior Citizen's Center Project. The purpose of Change Order Number 1 is to increase the construction time an additional forty five (45) calendar days and to remove the accordion partition from the scope of work. No additional funds are required.
3. Authorization for the Commission President to sign an amendment to the CDBGR grant. The purpose of the amendment is to broaden the services of legal aid, job retention, and improve energy efficiency. There is no change in funding.
4. Authorization for the Commission President to sign the Finding of No Significant Impact for the Brookside Water Line Project. Findings of No Significant Impact are a part of the federally mandated environmental review process required for all Community Development Block Grant projects.
5. Authorization for the Commission president to sign the "Request for Release of Funds" form for the Brookside Water Line Project under the Community Development Block Grant once the fifteen (15) day comment period has expired. The release form is a part of the federally mandated Environmental Review process.
6. Authorization for the Commission President to execute the attached Satisfaction of Recorded

Mortgage. Greater Birmingham Habitat for Humanity, Inc. executed a construction mortgage for acquisition/rehabilitation of a home located at 904 Rich Road, Birmingham, Alabama 35215 under their Neighborhood Stabilization Program (NSP) agreement with Jefferson County. The rehabilitation of the home has now been completed and it has been sold to a qualified homebuyer.

7. Authorization for the Commission President to execute the attached Satisfaction of Recorded Mortgage. Greater Birmingham Habitat for Humanity, Inc. executed a construction mortgage for acquisition/rehabilitation of a home located at 210 Ball Avenue, Muscoda, Alabama 35020 under their HOME funded Homebuyer Assistance Program agreement with Jefferson County. The construction of the home has now been completed and it has been sold to a qualified homebuyer.

Motion was made by Commissioner Knight seconded by Commissioner Carrington that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Knight, Carrington, Brown and Stephens.

B. Economic Development

8. Resolution approving bond issuance pursuant to Section 147 (f) of the Internal Revenue Code of 1986, as amended, by the Birmingham Industrial Development Authority, for the benefit of Amsted Rail Company, Inc.

Motion was made by Commissioner Stephens seconded by Commissioner Knight that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Stephens, Knight, Brown and Carrington.

C. Budget Transactions

9. Add two (2) Administrative I positions for the HPRP Program. Additional cost of 55,754.00 will be paid for with HPRP funds.

Motion was made by Commissioner Carrington seconded by Commissioner Knight that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Carrington, Knight, Brown and Stephens.

NEW ITEM ADDED TO COMMITTEE AGENDA

Resolution to approve tax abatement application of Dolgencorp, LLC, for the maximum statutory tax abatements for the non-education portion of sales and use tax and property ad valorem tax and to authorize execution of the application and Project Development Agreement by and among

the State of Alabama, Jefferson County, Alabama, the City of Bessemer, Alabama and Dolgencorp, LLC.

Economic Development Committee recommendation for tax abatement for Project Rodeo

The EDC met and discussed the requested tax abatements for Project Rodeo on December 16, 2010. The recommendation from the Committee is as follows:

It is the consensus of the Economic Development Committee that a positive recommendation be made to the Jefferson County Commissioners in reference to this project. The Committee recommends the legally abatable ad valorem, sales and use taxes be abated to facilitate this important project.

Motion was made by Commissioner Carrington seconded by Commissioner Knight that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Carrington, Knight, Brown and Stephens.

#### Roads and Transportation

D. Unusual Demand -

10. 5100 - Unusual Demand to pay the Alabama Department of Environmental Management for the 2011 Alabama Underground Storage Tank Regulatory Fees in the amount of \$510.00

Motion was made by Commissioner Stephens seconded by Commissioner Knight that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Stephens, Knight, Brown and Carrington.

E. Road Blocks & Issues -

11. Request from Various Utility Companies to locate their facilities on the right-of-way

a. Request from AT&T to install 115' of conduit Allison Bonnett Memorial Parkway and Saddle Ridge Parkway in the Hueytown area

b. Request from Birmingham Water Works to install 340' of water main to Stonegate Garden Homes on Newfound Road in the Mt. Olive area

c. Request from Alabama Gas to install 4,550' of gas main along McAshan Drive in the McCalla area

d. Request from Alabama Gas to install 752' of gas line at Bedford Circle in the Trussville area

Motion was made by Commissioner Knight seconded by Commissioner Stephens that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Stephens, Brown and Carrington.

F. Staff Development -

12. 5100 - Travel Request for Registration Cost Reimbursements to E. Wayne Sullivan for the Legislative Conference held on December 1-2, 2010 in Birmingham, AL and for the 2010 Fall County Engineers Meeting held on November 15-16, 2010 in Prattville, AL, the registration costs total \$175.00

Motion was made by Commissioner Knight seconded by Commissioner Stephens that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Stephens, Brown and Carrington.

G. Expenditures Exceeding - 2601 -Fleet Items

13. \$71,852.22 - McPherson Oil Fuel Invoice NP27769812 for the week of 11/29/2010-12/5/2010. Fuel average cost is \$2.32 per gallon per the invoice.

14. \$71,087.17 - McPherson Oil Invoice NP27831634 for the week of 12/6/201012/12/2010. Fuel average cost is \$2.54 per gallon per the invoice.

Motion was made by Commissioner Knight seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Stephens, Brown and Carrington.

H. Invoices for Approval --

15. 5100 -Invoice # 3887 from Birmingham Southern Railroad for work completed as of October 2010 on the signal maintenance on Davey Allison Boulevard in the amount of \$168.10

16. 5100 -Invoice # 18 from American Acquisition Group, LLC on the Right-ofWay Appraisal-Acquisition and Relocation Services for the Morgan Road Widening Project, Project No. STPBH-7002(6002) for work completed as of November 30, 2010 in the amount of \$22,453.47

17. 5100 - Invoice # 1 from Pritchett Appraisal Company for work completed as of September 17, 2010 on the Patton Chapel Road - Phase I Project, Project No. STPBH-7020(1) Appraisal services and Court Time on Tract No. 5 in the amount of \$1,000.00

Motion was made by Commissioner Knight seconded by Commissioner Stephens that the

above items be included on the Regular Commission Meeting agenda. Voting “Aye” Knight, Stephens, Brown and Carrington.

I. Agreements -

18. 5100 --Agreement between Jefferson County Commission and Volkert and Associates, Inc. to perform underwater bridge inspections on 11 County structures. Inspections are to be Level I Inspections in compliance with the Alabama Department of Transportation and the ABMIS Procedures, total contract cost will be \$15,800.00

Motion was made by Commissioner Knight seconded by Commissioner Stephens that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Knight, Stephens, Brown and Carrington.

J. Other Business -

19. 5300 - Resolution for Payment to David L. Smith for Acquired Right-of-Way on the TOPICS -Phase VII - Site 4, Project No. STPBH-9802(904), Tract No. 11 on Tarrant Road and Skelton Avenue in the amount of \$34,700.00

20. 5300 - Resolution for Payment to the Judge of Probate - Bessemer Cost Bill 44005 01 - in the Matter of Condemnation Jefferson County vs. Jerry L. Moss, et al. on the Morgan Road Widening Project, Project No. STPBH-7002(600) in the amount of \$352.58 for court cost

21. 5300 - Resolution to Quit Claim Deed to David L. Smith a parcel of land acquired 14 years ago for the Tarrant Road at Skelton Avenue project, TOPICS - Phase VII, Project No. STPBH-9802(904) Site 4, Tract No. 11 as a portion of the cost to cure to replace parking being taken in front of Washer & Refrigeration Supply Company, Inc. approved by ALDOT the compensation of \$34,700.00 part of which is for paving, loss of land, relocating the loading dock and fence with the granting of Land from Jefferson County

22. 5300 -- Resolution for the Vacation of un-maintained Queenstown Alley, Block 15, request was made by Craig S. Jordan - there is no public need for this property in the present or foreseeable future

Motion was made by Commissioner Stephens seconded by Commissioner Knight that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Stephens, Knight, Brown and Carrington.

County Attorney:

23. Resolution that the settlement offer of \$10,000 from Alabama Utility Corporation d/b/a Tarrant Utilities for damages done to a County vehicle is hereby accepted.

Office of Senior Services

Motion was made by Commissioner Carrington seconded by Commissioner Knight that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Carrington, Knight, Brown and Stephens.

K. Staff Development -

24. Travel Reimbursement for Ashley Lemskey for attending the AARC training in Point Clear, AL October 17-20, 2010 and Mileage Reimbursement to attend SHIP Coordinators Training September 20 -23, 2010. Total of \$911.92. (PAID WITH GRANT FUNDS THROUGH THE SHIP GRANT)

Motion was made by Commissioner Knight seconded by Commissioner Stephens that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Stephens, Brown and Carrington.

Office of Commissioner Sandra Little Brown

25. Resolution to appoint Curtis Sykes to the Jefferson County Planning and Zoning Commission for a new term commencing immediately and ending December 15, 2014.

Motion was made by Commissioner Stephens seconded by Commissioner Carrington that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Stephens, Carrington, Brown and Knight.

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## **HEALTH AND GENERAL SERVICES AGENDA**

I. COOPER GREEN HOSPITAL

1. Travel request for Dr. Lawrence Downs, M.D.; Podiatrist with Cooper Green Mercy Hospital for attendance at the Georgia Podiatric Medical Associations 14<sup>th</sup> Annual Georgia Summit, to satisfy continuing education units for the Community Based Diabetes Program as required by law. Travel dates are, December 15-19, 2010. The amount requested is \$1,294.66 for registration, lodging and transportation fees.

2. Unusual demand for professional development fees for Cynthia Thompson, Medical Secretary with Cooper Green Mercy Hospital to pay annual dues to the Alabama Association Medical Staff Services. This organization provides updates and improvement of knowledge and skills for medical staff. The amount requested is \$50.00.
3. Contract between Jefferson County Commission d/b/a Cooper Green Mercy Hospital and Crisis Center Inc. This contract is to provide the SANE (Sexual Assault Nurse Examiner) trained RN to provide all necessary nursing care, assessment and treatment as a part of a rape examination. There are no funds associated with this contract.
4. Contract between Jefferson County Commission d/b/a Cooper Green Mercy Hospital and Polyglot System Inc. This contract is to provide annual software maintenance and support for Multi-language translation software services. The contract amount is \$9,995.00. ~~No additional funds are required.~~
5. Contract extension between Jefferson County Commission d/b/a Cooper Green Mercy Hospital and Greater Birmingham Transportation, to provide transportation on an as needed basis for patients. The contract is in the amount of \$4,500.00. ~~No additional funds are required.~~
6. Contract between Jefferson County Commission d/b/a Cooper Green Mercy Hospital and Mercy Emergency Physicians, LLP, to provide 24 hour/365 day Emergency Room Physician Services. The contract is in the amount of \$1,980,000.00. ~~No additional funds are required.~~
7. Budget transfer which moves \$61,400.00 from operating accounts to capital accounts in Cooper Green Hospital to purchase scope washers for OR, Respiratory Care and Clinic D (Current washers must be replaced by 12/31/10). ~~No additional funds are required.~~
8. Purchase memo to obtain scope washers for Cooper Green Mercy's OR, Respiratory Care and Clinic D units. The purchase order is in the amount of \$61,400.00. ~~No additional funds are required.~~

Motion was made by Commissioner Knight seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Stephens, Brown and Carrington.

- II. JEFFERSON COUNTY REHABILITATION AND HEALTH CENTER
9. No Items
- III. GENERAL SERVICES

10. Bid opening for the General Services portion of the Energy Efficiency and Conservation Block Grant is scheduled for Tuesday, January 11, 2011; at 9:00 am.

IV. CORONER'S OFFICE

11. No items

V. ATTORNEY'S OFFICE

12. Resolution to deny the claim of wrongful death by Attorney R. Steven Baker on behalf of his client Jeffrey Cozzi, as Administrator Ad Litem for the Estate of Ruth Cozzi, against the Jefferson Rehabilitation and Health Center and the Jefferson County Commission.

Motion was made by Commissioner Knight seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Stephens, Brown and Carrington.

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**ADMINISTRATIVE SERVICES**

Human Resources:

1. Resolution to restrict staff development for fiscal year 2010-2011.
2. Travel Request Authorization Form for RayShon Williams to attend the UAB Job Fair Thursday, February 17, 2011 in Birmingham, Alabama, for the purpose of recruiting. Cost: \$200.00 Registration only.
3. Agreement between Jefferson County and TRC Staffing Services to provide personnel for critical needs positions until permanent Merit System candidates can be hired. Contract effective 01/01/2011 to 12/31/2011. Cost: \$ 129,000.00
- 4 Agreement between Jefferson County and All Temps Systems, Inc. d.b.a. Darrell Walker to provide temporary personnel for critical needs positions until permanent candidates can be hired through the Merit System. Contract effective 01/01/2011 to 12/31/2011. Cost: \$129,000.00
5. Agreement between Jefferson County and AMT Medical Staffing to provide temporary emergency staffing of nursing personnel on an as needed basis. Contract effective 01/01/2011 to 12/31/2011. Cost: \$1,136,127.00
6. Agreement between Jefferson County and Augmentation Inc. to provide temporary emergency staffing of nursing personnel on an as needed basis. Contract effective 01/01/2011 to

12/31/2011. Cost: \$1,136,127.00

7. Agreement between Jefferson County and ATC Healthcare Services to provide temporary emergency staffing of nursing personnel on an as needed basis. Contract effective 01/01/2011 to 12/31/2011. Cost: \$1,136,127.00

8. Agreement between Jefferson County and Maxim Healthcare Services d.b.a. Maxim Staffing Solutions to provide temporary emergency staffing of nursing personnel on an as needed basis. Contract effective 01/01/2011 to 12/31/2011. Cost: \$1,136,127.00

Motion was made by Commissioner Brown seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Brown, Stephens, Carrington and Knight.

Critical Needs:

None Submitted.

Personnel Board:

No items submitted.

County Attorney:

3. Resolution recommending denial of the personal injury claim of Goldberg Attorneys, P. C. on behalf of Charity Garner.

Motion was made by Commissioner Knight seconded by Commissioner Brown that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Brown, Carrington and Stephens.

Environmental Services:

4. Resolution designating David Carrington, Commission President, as Contract Administrator for the Santek Lease for 2011.

Motion was made by Commissioner Stephens seconded by Commissioner Knight that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Stephens, Knight, Brown and Carrington.

Other:

5. Approval of December 7, 2010 Committee Meetings Minutes.

Motion was made by Commissioner Knight seconded by Commissioner Brown that the

above item be approved. Voting “Aye” Knight, Brown, Carrington and Stephens.

6. Status of County Manager RFP's.

Resolution to approve selection of The Waters Consulting Group to provide services for search of County Manager candidates.

Motion was made by Commissioner Brown seconded by Commissioner Knight that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Brown, Knight, Carrington and Stephens.

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Committee Meetings were adjourned.

Notes to be included in the Minutes

Finance & Information Technology

1. Commissioner Carrington inquired whether the County has a policy regarding employee uniforms. In response, Commissioner Carrington was informed that the County does not have such a policy.

Community Services and Roads & Transportation

Item #22

2. Commissioner Carrington asked County to contract the City of Trussville.

Item #5

3. Upon questioning from Commissioners, Cooper Green Hospital representatives said they would provide additional information to the Commission regarding the identity of Greater Birmingham Transportation and why trips are not covered by Clastran.

Item #6

4. Cooper Green Hospital informed the Commission that Mercy Emergency Physicians, LLP was low bidder among approximately 4 bidders.

Item #8

5. Cooper Green Hospital informed the Commission that the funds budgeted for the washers were spent on another item. Commission Carrington asked what item was purchases and

Cooper Green Hospital said they would check. Cooper Green also identified the source account as 8976 - Grants.