

## **FINANCE AND INFORMATION TECHNOLOGY COMMITTEE**

**Chairman – Commissioner Stephens**

### **FINANCE**

*Mr. George Tablack, CFO*

1. Unusual Demand Report dated 1/17/13
2. Resolution directing CFO to settle any outstanding liabilities of the County by January 31, 2012 and to release all claims to any unobligated grand funds remaining regarding the St. George's clinic, as the St. Georges Clinic is merging with the UAB 1917 Clinic.

### **REVENUE**

*Mr. Travis Hulseley*

*No items submitted.*

### **PURCHASING**

*Mr. Michael Matthews*

3. Purchasing Department Reports:
  - A. Week of 12/11/12 – 12/17/12
  - B. Week of 12/18/12 – 12/24/12
  - C. Week of 12/25/12 – 12/31/12
  - D. Week of 01/01/13 – 01/07/13
  - E. Week of 01/01/13 – 01/07/13 Amendment #1
4. Purchasing Exception Reports:
  - A. Week of 12/11/12 – 12/17/12
  - B. Week of 12/18/12 – 12/24/12
  - C. Week of 12/18/12 – 12/24/12 Amendment #1
  - D. Week of 12/25/12 – 12/31/12
  - E. Week of 01/01/13 – 01/07/13
5. Encumbrance Reports:
  - A. Week of 12/11/12 – 12/17/12
  - B. Week of 12/18/12 – 12/24/12
  - C. Week of 12/25/12 – 12/31/12
  - D. Week of 01/01/13 – 01/07/13

**BUDGET MANAGEMENT OFFICE**

*Ms. Tracie Hodge*

*The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.*

**INDIVIDUAL STAFF DEVELOPMENT**

- 6. **Office of Senior Center Services – Grant Funded**  
 Janice Williams \$450.00  
 Virtual Dementia Training  
 Roswell, GA – January 30, 2013
- 7. **Revenue**  
 Bruce Thompson \$2,406.50  
 Sales Audit  
 Boston, MA – February 16-24, 2013
- 8. **Roads and Transportation – Established Funding Source**  
 Natalie Kornegay \$138.56  
 Prefabricated Drainage Structure Course  
 Pelham, AL – December 5, 2012  
 Certification Required

**POSITION CHANGES AND/OR REVENUE QUESTION**

- 9. **Information Technology** \$ 360,000.00  
 Increase software maintenance to fund Standard SW 3 year maintenance agreement with New World.
- 10. **Jefferson Rehabilitation & Health Center** \$ 1,092,324.00  
 Transfer 8 Staff Nurses (GR 21), 1 Dietitian (GR 20), 9 Patient Care Technicians (GR 9), 1 Admin III (GR 16), 2 Admin II's (GR 13), 2 Admin I's (GR 10) and 1 Medical Clerk (GR 11) from Cooper Green to Jefferson Rehabilitation & Health Center. Shift funds from contract staffing to salaries.
- 11. **Youth Detention**  
 Transfer 2 Cooks (GR 10) from Cooper Green to Youth Detention to fill vacant positions.

**OTHER BUDGET TRANSACTIONS**

- 12. **Environmental Services** \$ 1,051,396.00  
 Shift funds from the uncommitted account to various capital accounts to cover the cost of capital equipment that was purchased last fiscal year, but not delivered until fiscal year 2013. The purchase orders for this equipment was rolled into fiscal year 2013 without

the associated budget creating negative balances within the equipment accounts. The negative accounts are preventing ESD from purchasing approved fiscal year 2013 equipment.

## **INFORMATION TECHNOLOGY**

*Mr. Wayne Cree*

### **13. GHA Technologies, Inc. – Contract #3357**

Contract renewal for annual maintenance for Solarwinds Network Management tools. These are software tools used to monitor and management our converged data, voice, and video network. Among the many things they do is provide us with alerts if a network switch goes down, track all of our IP addresses, and provide tools for troubleshooting network issues.

Contract Term:	2/1/2013 – 1/31/2014
Original Budget: (2220 account 511540)	\$233,322.00
Current Remaining Budget:	\$98,915.24
Requested Amount:	\$5,816.00
Remaining Budget After Requested Amount:	\$93,099.24
30 Day Cancellation (Yes or No):	Yes

### **14. Access IT Group, Inc – Contract #3422**

Contract renewal with Access IT Group for RSA Server maintenance. The RSA Server provides secure connectivity for remote access to Jefferson County's network.

Contract Term:	1/1/13 – 12/31/13
Original Budget: (2220 account 511540)	\$233,322.00
Current Remaining Budget:	\$93,099.24
Requested Amount:	\$8498.60
Remaining Budget After Requested Amount:	\$84,600.64
30 Day Cancellation (Yes or No):	Yes

### **15. Resolution ratifying emergency purchase order to provide interoperability between the Jefferson County online tag renewal system and the State's Mandatory Liability Insurance System.**

## **SHERIFF'S OFFICE**

*Sheriff Mike Hale*

*No items submitted.*

## **TREASURER'S OFFICE**

*Hon. Mike Miles*

*No items submitted.*

**TAX ASSESSOR**

*Hon. Gaynell Hendricks/Hon. Andrew Bennett*

*No items submitted.*

**TAX COLLECTOR**

*Hon. J.T. Smallwood/Hon. Grover Dunn*

*No items submitted.*

**BOARD OF EQUALIZATION**

*Mr. Bob Rogers*

*No items submitted.*

**COUNTY ATTORNEY**

*Mr. Jeff Sewell*

*No items submitted.*

**COUNTY MANAGER**

*Mr. Tony Petelos*

*No items submitted.*

**OTHER BUSINESS**

*Commissioner Jimmie Stephens*