

**FINANCE AND INFORMATION TECHNOLOGY COMMITTEE**  
**Chairman – Commissioner Stephens**

**FINANCE**

*Mr. George Tablack, CFO*

- 1. Unusual Demand Report dated 8/28/14
- 2. Direct payments by wire transfer for the month of July 2014 (**Acknowledgment Only**)
- 3. Fixed Asset Disposal

**Human Resources**

53591	Sharp Copier	Obsolete
53708	Sharp Copier	Obsolete

- 4. Resolution to authorize the Chief Financial Officer to transfer among the various operating and capital funds amounts for Fiscal Year 2013 as required to provide for cash needs.

**REVENUE**

*Mr. Travis Hulseley*

*No items submitted.*

**PURCHASING**

*Mr. Michael Matthews*

- 5. **Jeff Martin Auctioneers, Inc. – Contract #6412**  
To provide Auctioneer Services on an as needed basis to County Departments, and PACA Members.

Revenue:	Amount depends on Results of Auction Event
Contract Term:	08/28/14 – 08/27/15
Original Budget:	N/A
Current Remaining Budget:	N/A
Requested Amount:	To be Utilized as needed Per County request
Remaining Budget After Requested Amount:	N/A
30 Day Cancellation:	Yes

- 6. **Pitney Bowes, Inc. – Contract #6452**  
The purpose of this lease - agreement is to allow the Purchasing Division to connect with U.S. Postal Service using software and equipment to facilitate a more cost effective bid circulation procedure. Communicating directly with the U.S. Postal Service will reduce the amount of “returned mail” due to changes in addresses or wrong addresses, etc. and reduce processing time and materials (paper and envelopes).

Contract Term:	08/28/14 – 08/27/15 (State of Alabama Contract T311)
Original Budget:	\$10,000.00
Current Remaining Budget:	\$7,965.00
Requested Amount:	\$7,545.00
Remaining Budget After Requested Amount:	\$420.00
30 Day Cancellation:	No

7. Purchasing Agenda:
  - A. Week of 08/05/14 – 08/11/14
  - B. Week of 08/12/14 – 08/18/14
8. Purchasing Exception Report:
  - A. Week of 08/05/14 – 08/11/14
  - B. Week of 08/12/14 – 08/18/14
9. Encumbrance Report:
  - A. Week of 08/05/14 – 08/11/14
  - B. Week of 08/12/14 – 08/18/14

**BUDGET MANAGEMENT OFFICE**

*Ms. Tracie Hodge*

*The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.*

**MULTIPLE STAFF DEVELOPMENT**

**Community and Economic Development Grant Funds**

10.	LaWanza Webb	\$1,246.89
	Loretta Jackson	\$1,067.25
	Paula Leeth-Potter	\$1,067.25
	Pamela Mapp	\$1,232.35
	Deborah Sasser	\$1,067.25
	Keith Strother	\$1,127.25
	Corleen Farley	\$1,127.25
	Southeastern Employment and Training Conference Montgomery, AL – September 14-17, 2014	

**County Attorney**

11.	Shawna Smith, Alison Gault and Brent Grainger	\$821.01
	CLE Seminar to maintain bar license Birmingham, AL – September 19, 2014	

**Family Court**

12.	Sylvia Johnson	\$166.44
	Yolanda Sutton	\$166.44
	Katrina Broaders	\$382.85
	JPO Conference	
	Orange Beach, AL - September 11-12, 2014 and/or September 18-19, 2014	
	Continuing Education	
13.	Kenneth McMullen	\$967.25
	Rebekah Pearson	\$447.25
	Adrillsa Steele	\$447.25
	Darren Hardy	\$447.25
	Shaniqua Hunter	\$371.38
	Hilda Handley	\$447.25
	Neal Resmondo	\$447.25
	Cynthia Bunton-Frazier	\$447.25
	JPO Conference	
	Orange Beach, AL – September 24-26, 2014	
	Continuing Education	

**Information Technology**

14.	Denise Trimmier	\$888.67
	Roosevelt Butler	\$918.67
	NENA 911 Annual State Meeting	
	Gulf Shores, AL – October 12-15, 2014	
	Continuing Education	

**INDIVIDUAL STAFF DEVELOPMENT****Community and Economic Development Grant Funds**

15.	Derek Marshall	\$1,524.61
	Youth Development Symposium	
	Chicago, IL – September 21-24, 2014	

**Finance**

16.	George Tablack	\$1,291.38
	Cost of Government Summit 2014	
	Washington, DC – September 22-24, 2014	

**Revenue**

17.	Wes Stoudenmire	\$110.00
	CRE Mandatory Update	
	Hoover, AL – June 6, 2014	
	State Required	

**Roads and Transportation**

18. James Henderson \$265.00  
802 Legal Aspects of Easements  
Birmingham, AL – September 25, 2014  
Continuing Education

**FOR INFORMATION ONLY****Personnel Board**

19. Andrew Burk \$249.00  
The Essentials of HR Law 2015  
Birmingham, AL – September 30, 2014
20. Terria McDonald \$476.10  
Fall Career Fair – University of South Alabama  
Mobile, AL – September 15-16, 2014
21. Terria McDonald \$300.00  
Fall Career Fair – Alabama State University  
Montgomery, AL – October 3, 2014
22. Jim Grenne \$176.10  
Fall Career Fair – University of South Alabama  
Mobile, AL – September 15-16, 2014

**Sheriff**

23. Lawanda Bonner \$695.74  
Jake Money \$695.74  
Objective PreEmployment Interviewing  
Marietta, GA – September 22-24, 2014  
Continuing Education

**POSITION CHANGES AND/OR BUDGET CHANGES**

24. **Tax Assessor - Birmingham**  
Add 1 Administrative Assistant (grade 16); delete 1 Auditor (grade 21), annual savings \$10,254.

**FOR INFORMATION ONLY****Personnel Board** \$29,000.00

25. Shift funds and add a purchasing memorandum to purchase modular furniture for the training department.

## RESOLUTIONS

26. Resolution to approve the created position of Chief Deputy Director of Revenue effective August 28, 2014.

### **INFORMATION TECHNOLOGY**

*Mr. Roosevelt Butler*

27. **Strategic Allied Technologies, Inc. (SAT) – Cisco Equipment and Software – Contract #5437**  
Contract Renewal of Cisco Equipment & Software for Jefferson County and PACA members. Purchases will be on as need basis as requested and budgeted by various departments. Contract amount is estimated. Contract not to exceed \$750,000.00.

Contract Term:	08/16/14 – 08/15/15
Original Budget:	TBD
Current Remaining Budget:	TBD
Requested Amount:	TBD
Remaining Budget After Requested Amount:	TBD
30 Day Cancellation:	Yes

28. **AT&T Corporation – Contract #4978**  
**AT&T SIP & Managed Internet, AT&T IP Flexible Reach & AT&T IP Toll-Free Pricing Schedule, and AT&T VPN Pricing Schedule**  
AT&T Contract amendment to provide services to support County Voice over IP (VoIP) system.

Contract Term:	10/01/14 – 09/30/15
Original Budget:	FY2015 (2230/510215)
Current Remaining Budget:	FY2015
Requested Amount:	\$112,916.40
Remaining Budget After Requested Amount:	FY2015
30 Day Cancellation:	No

### **SHERIFF’S OFFICE**

*Sheriff Mike Hale*

*No items submitted.*

### **TREASURER’S OFFICE**

*Hon. Mike Miles*

29. **Prepaid Technologies - Contract #6433**  
Service agreement for prepaid pay cards and for EZstub services for electronic documents. The prepaid pay cards will allow employees without a bank account to

participate in the direct deposit program instead of being issued paper pay checks. The EZstub service will allow the payroll direct deposit advices to be issued electronically. –

Contract Term:	08/01/14 – 07/31/17
Current Budget:	\$8,072.00
Available Budget:	\$6,279.00
Requested Amount:	\$1,000.00
Remaining Budget After Requested Amount:	\$5,279.00
30 Day Cancellation:	No, 60 Day Written Notice Cancellation

30. Cadence Bank – Payroll Card Agreement

**TAX ASSESSOR**

*Hon. Gaynell Hendricks/Hon. Andrew Bennett*

*No items submitted.*

**TAX COLLECTOR**

*Hon. J.T. Smallwood/Hon. Grover Dunn*

*No items submitted.*

**BOARD OF EQUALIZATION**

*No items submitted.*

**OTHER BUSINESS**

*Commissioner Jimmie Stephens*