

**FINANCE AND INFORMATION TECHNOLOGY COMMITTEE**  
**Chairman – Commissioner Stephens**

**FINANCE**

*Mr. George Tablack, CFO*

- 1. Unusual Demand Report dated 6/26/14

**REVENUE**

*Mr. Travis Hulsey*

- 2. Resolution to execute a license agreement with the City of Hoover, Park Board and the County in order to provide tag renewal services at the Hoover Metropolitan Stadium (“Hoover Met”) to all residents of Jefferson County.
- 3. Resolution to acknowledge and recognize the local government cooperation exhibited by the Tuscaloosa County Commission to generously provide Jefferson County with a grant of license for a Motor Vehicle Registration System.

**PURCHASING**

*Mr. Michael Matthews*

- 4. **Pelham City Schools (PACA Membership) – Contract #6279**  
Purchasing Association of Central Alabama (PACA) revenue contract to establish new membership for the Pelham City Schools. PACA members are fiscally and logistically responsible for their own purchases.

Revenue: \$1,204.00 for FY 14

- 5. Purchasing Agenda:
  - A. Week of 06/03/14 – 06/09/14
  - B. Week of 06/10/14 – 06/16/14
- 6. Purchasing Exception Report:
  - A. Week of 06/03/14 – 06/09/14
  - B. Week of 06/10/14 – 06/16/14
- 7. Encumbrance Report:
  - A. Week of 06/03/14 – 06/09/14
  - B. Week of 06/10/14 – 06/16/14
- 8. Resolution authorizing the Commission President to execute a Local Government Records Destruction Notice.

**BUDGET MANAGEMENT OFFICE**

*Ms. Tracie Hodge*

*The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.*

**MULTIPLE STAFF DEVELOPMENT**

**Board of Equalization – State Funds**

- |    |   |            |
|----|---|------------|
| 9. | Karen Murrell, Sandra Houston, Nell Clay, Patricia LaRue<br>Denise Gregg, Gwennette Green, Rosie Moore, Monica Evans,<br>Letitia Taylor, Charlotte Schuffert, Debra Sellers, Lakeasha<br>Taylor, Veronica Bass, Margie James and Wendy Nilsen<br>Intro To Property Tax Administration<br>Hoover, AL – September 10-12, 2014 | \$3,000.00 |
|----|---|------------|

**Revenue**

- |     |  |                      |
|-----|--|----------------------|
| 10. | Charles Bell<br>Lisa McGough<br>CRE Program<br>Hoover, AL – August 1, 2014<br>State Required | \$110.00<br>\$110.00 |
|-----|--|----------------------|

**Roads and Transportation**

- |     |  |  |
|-----|--|--|
| 11. | Kelly Watson<br>Paul Turner<br>Denise Shelton<br>Standards of Practice for the Right of Way Professional<br>Gulf Shores, AL – July 23-26, 2014<br>Continuing Education | \$1,393.23<br>\$1,486.47<br>\$1,486.47 |
|-----|--|--|

**INDIVIDUAL STAFF DEVELOPMENT**

**Emergency Management Agency**

- |     |   |          |
|-----|---|----------|
| 12. | Jody Hodge<br>Emergency Management in Higher Education<br>Washington, DC – June 4-6, 2014<br>Continuing Education | \$904.49 |
|-----|---|----------|

**Environmental Services**

- |     |                              |            |
|-----|------------------------------|------------|
| 13. | David Denard<br>Daniel White | \$1,966.39 |
|-----|------------------------------|------------|

Water Environment Federation Technical Exhibition  
New Orleans, LA – September 28 – October 1, 2014  
Continuing Education

**Revenue**

- |     |  |            |
|-----|--|------------|
| 14. | Lisa McGough<br>CRE Program<br>July 11, 2014<br>State Required | \$110.00   |
| 15. | Bruce Thompson<br>Tax Audit<br>Marlboro, MA – July 19-27, 2014 | \$2,492.00 |

**FOR INFORMATION ONLY**

**Sheriff**

- |     |   |  |
|-----|---|--|
| 16. | William Schuelly<br>Rickey Lindley<br>Timothy Sanford<br>Motor Vehicle Criminal Interdiction<br>Grand Rapids, MI – August 10-15, 2014<br>Continuing Education | \$1,123.50<br>\$1,123.50<br>\$1,123.50 |
| 17. | Brandon Gray<br>Intelligence Analyst Training Program<br>Glynco, GA – July 13-25, 2014<br>Continuing Education  | \$2,350.00                             |

**OTHER BUDGET TRANSACTIONS**

- |     |   |             |
|-----|---|-------------|
| 18. | <b>General Services</b><br>Add Purchasing Memorandum to purchase a 50 Ton AHU with condenser. | \$41,403.00 |
|-----|---|-------------|

**FOR INFORMATION ONLY**

- |     |   |        |
|-----|---|--------|
| 19. | <b>Personnel Board</b><br>Change the pay grade on 3 Application Developers from a grade 30 to 31, the change was approved by the Personnel Board to become effective May 5, 2014.             | \$0.00 |
| 20. | <b>Personnel Board</b><br>Change the pay grade and or title on the following positions: Employee Relations Advisor from a grade 24 to a grade 26. Employee Relations Team Leader change to an | \$0.00 |

Employee Relations Manager and change the grade from a 28 to a 31. The changes were approved by the Personnel Board to become effective July 7, 2014.

## INFORMATION TECHNOLOGY

*Mr. Roosevelt Butler*

21. **Unisoft International, Inc. (SMA) – Annual Maintenance – Contract #3013**

Annual maintenance support and licenses renewal for SMA Job Scheduler software that is used in the County datacenter to automate the routine processing of computer jobs and tasks on a cyclical basis (daily, weekly, monthly, quarterly and annually). This software, application allows the routine daily computing processing to be performed in an efficient and effective manner.

Contract Term:	09/01/14 – 08/31/15
Original Budget:	\$639,085.00
Current Remaining Budget:	\$91,625.33
Requested Amount:	\$70,955.00
Remaining Budget After Requested Amount:	\$20,670.33
30 Day Cancellation:	Yes

22. **Pomeroy, Inc. - EMC Centera Archive Maintenance Support – Contract #6258**

Annual maintenance support for Centera Archive storage system. This system stores County data that is requested to be kept for long term retention but is not accessed on a daily basis. Therefore, allowing high volume data and high rate of access data to be storage separately providing quick response time for business applications and end user access.

Contract Term:	05/01/14 – 04/30/15
Original Budget:	\$639,085.00
Current Remaining Budget:	\$20,670.33
Requested Amount:	\$10,860.00
Remaining Budget After Requested Amount:	\$9,810.33
30 Day Cancellation:	Yes

23. **Aegis System Assurance Server Migration - New World Systems - Contract #6159**

This is for New World Systems to provide Professional Services to complete a server migration that moves the Customer's Aegis application suite to a new set of Microsoft Windows servers (production) utilizing the Windows 2008 (R1) Server Operating System and SQL Server 2008 (R1). This project will be successfully completed once the Aegis application suite has been migrated from the current server configuration to the new servers.

Contract Term:	07/01/14 – 07/31/14
Original Budget:	\$241,852.00
Current Budget:	\$41,383.12
Requested Amount:	\$16,500.00
Remaining Budget after Requested Amount:	\$24,883.12
30 Day Cancellation:	Yes

**SHERIFF’S OFFICE**

*Sheriff Mike Hale*

- 24. **US Department of Justice 2014 JAG Grant - Contract #6291**  
MOU by City of Birmingham and Jefferson County Sheriff (**Acknowledgement Only**)

Contract Term:	1 year
Original Budget:	\$102,706.00
Current Remaining Budget:	\$102,706.00
Requested Amount:	\$102,706.00
Remaining BudgetAfter Requested Amount:	\$0.00
30 Day Cancellation:	Yes

**TREASURER’S OFFICE**

*Hon. Mike Miles*

*No items submitted.*

**TAX ASSESSOR**

*Hon. Gaynell Hendricks/Hon. Andrew Bennett*

*No items submitted.*

**TAX COLLECTOR**

*Hon. J.T. Smallwood/Hon. Grover Dunn*

- 25. 2013 Tax Year Final State Figures for Insolvents, Errors in Assessment and Litigations to receive credit for final settlement with State comptroller

**BOARD OF EQUALIZATION**

*No items submitted.*

**OTHER BUSINESS**

*Commissioner Jimmie Stephens*

- 26. Resolution to appoint Mr. Kelley Doss to the Mount Olive Fire District Board for the term expiring in June of 2019.
- 27. Resolution to appoint Mr. Chris Perry to the Mount Olive Community Center Board of Directors for the term expiring in April of 2016.