

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. George Tablack, CFO

1. Unusual Demand Report dated 2/27/14

REVENUE

Mr. Travis Hulsey

No items submitted.

PURCHASING

Mr. Michael Matthews

2. Purchasing Agenda:
 - A. Week of 02/04/14 – 02/10/14
 - B. Week of 02/11/14 – 02/17/14
3. Purchasing Exception Report:
 - A. Week of 02/04/14 – 02/10/14
 - B. Week of 02/11/14 – 02/17/14
4. Encumbrance Report:
 - A. Week of 02/04/14 – 02/10/14
 - B. Week of 02/11/14 – 02/17/14

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

Board of Equalization – State Funds

5.	Lisa Meuse	\$640.44
	Jane Mardis	\$458.66
	Gene Toxey	\$218.48
	Mike Callahan	\$625.44
	Robert Burgett	\$218.48
	David Ogden	\$218.48
	Tyrone Long	\$218.48

Robin Henderson	\$625.44
James Self	\$218.48
Richard Quinones	\$218.48
Jana McPherson	\$50.00
Don McAllister	\$446.96
AAAO Mid-Winter Conference Certification Course	
Florence, AL - March 16-21, 2014 (some participants not staying 5 days)	

Environmental Services

6.	Laderian Pickens	\$823.94
	Alfonzo Taylor	\$823.94
	Infrared Thermography Level 1 Certification	
	Atlanta, GA – March 3-7, 2014	
	Continuing Education	
7.	Kenneth Bennett	\$1,082.59
	Michael Partain	1,148.38
	AWEA Technical Conference	
	Orange Beach, AL – April 6-9, 2014	
	Continuing Education	

Inspection Services

8.	Ted Williams and Mike Maze	\$350.00
	Annual Meeting of AL Ch. Of International Association of	
	Electrical Inspectors	
	Montgomery, AL – March 10-11, 2014	
	Continuing Education	

Sheriff

9.	Jeremy Barbin	\$425.00
	Brad Dickey	\$425.00
	Detective and New Criminal Investigator	
	Birmingham, AL – March 10-14, 2014	
	Continuing Education	
10.	Robert Williams	\$1,125.28
	Anthony Dotson	\$1,125.28
	National Symposium on Child Abuse	
	Huntsville, AL – March 23-27, 2014	
	Continuing Education	

INDIVIDUAL STAFF DEVELOPMENT

Community and Economic Development – Grant Funds

- | | | |
|-----|---|------------|
| 11. | Frederick Hamilton
Southeastern Employment and Training Association Conference
Nashville, TN – March 9-11, 2014 | \$1,166.54 |
|-----|---|------------|

County Manager

- | | | |
|-----|---|------------|
| 12. | Tony Petelos
Multiple Meetings involving Bankruptcy
New York, NY and Boston MA – November 4-5 and 11-13, 2013 | \$3,350.05 |
|-----|---|------------|

Family Court

- | | | |
|-----|---|----------|
| 13. | Raquel Lynch, Alvin Hicks and Marsha Carter
HOPE Workshop
Anniston, AL – February 28, 2014
State Requirement | \$135.00 |
|-----|---|----------|

Sheriff

- | | | |
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| 14. | James Posey
Field Training Officer
Florence, AL – February 17-20, 2014
Continuing Education | \$740.86 |
| 15. | Sharon Belcher
Ways to Stop Workplace Drama
Webinar – March 19, 2014
Continuing Education | \$99.00 |

Revenue

- | | | |
|-----|---|------------|
| 16. | Charles Bell
Tax Audit
Herndon, VA; Charlotte, NC; Greenville/Columbia, SC; and
Nashville, TN – March 1-14, 2014 | \$2,927.29 |
| 17. | Marlin Allen
Contractors and Dual Businesses and Auto Dealers and Garages
Hoover, AL – March 7, 2014
State Requirement | \$110.00 |

Tax Assessor-Birmingham State Funds

- | | | |
|-----|---|----------|
| 18. | Sheila Nixon
Testing for the Alabama Certified Mapping Designation
Auburn, AL – March 12-14, 2014 | \$595.21 |
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Commissioner, District 1

- | | | |
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| 19. | George Bowman
NACo Legislative Conference
Washington, DC – March 1-5, 2014 | \$1,988.43 |
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FOR INFORMATION ONLY

Personnel Board

- | | | |
|-----|---|------------|
| 20. | Lorren Oliver
Society for Industrial and Organizational Psychology
Honolulu, HI – May 13-19, 2014 | \$1,330.08 |
| 21. | Tiffany Owens
Samford University 2014 Networking Expo
Birmingham, AL – February 26, 2014 | \$65.00 |
| 22. | Tiffany Owens
SHRM Staffing Management Conference
Nashville, TN – April 27-30, 2014 | \$2,407.61 |

OTHER BUDGET TRANSACTIONS

- | | | |
|-----|------------------|-------------|
| 23. | General Services | \$42,852.00 |
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Add a purchasing memorandum and **shift funds** within the Capital Improvement Fund from the operating account other materials and supplies to the capital equipment account to purchase 3 Stationary Kettles 60 gallon Groen Model No. AH/1E60 for the Birmingham Jail (\$14,284 each).

INFORMATION TECHNOLOGY

Mr. Wayne Cree

No items submitted.

SHERIFF'S OFFICE

Sheriff Mike Hale

No items submitted.

TREASURER'S OFFICE

Hon. Mike Miles

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens

24. Resolution to appoint Mechelle Passmore to fill the unexpired term on the Concord Fire District Board of Trustees for a term ending October 2016.
25. Resolution to reappoint the following to the Concord Fire District Board of Trustees:
 - A. Charles Stewart- term ending October 2017
 - B. Jill Savage – term ending October 2018
26. Resolution to appoint Michael Barron to serve on the Birmingham Fire District Board of Trustees for a five year term ending January 2019.