

JEFFERSON COUNTY COMMISSION

DATE: November 14, 2012

TIME: _____

I. ROLL CALL

II. INVOCATION

Pastor Mike Rouse - Mountain View Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATION OF PROCLAMATION

October - Breast Cancer Awareness Month in Jefferson County

V. APPROVAL OF MINUTES

October 23, 2012

VI. PUBLIC HEARING

- a. Roads & Transportation: request from AnnStan, Inc. to vacate a portion of the road right of way of 2nd Street N.W. and 20th Avenue in the Center Point area to better utilize their property
- b. Land Planning & Development Services: Rezoning Hearing

VII. RESOLUTIONS

Administrative Services - Commissioner Carrington

1. Resolution that the Jefferson County Commission Committees shall meet when necessary on the first and third Wednesday of the month and at other times as called by the respective Committee Chairs.
2. Resolution to approve the reappointment of Joseph White to serve on the Jefferson County Planning and Zoning Board for a four year term ending December 15, 2016.
3. Resolution to approve the reappointment of Taylor Burton to serve on the Jefferson County Board of Zoning Adjustments for a three year term ending December 31, 2015.
4. Resolution to approve the appointment of Daniel White to serve on the Vacation Leave Bank Committee for a four year term ending August 31, 2016.

Environmental Services

- 5. Resolution authorizing payment to Baird Contracting Company for emergency repairs to the Cunningham Creek No. 2 (Red Hollow) Pump Station in the amount of \$57,754.87. (remaining balance \$2,720,616.63)

Personnel Board

- 6. Resolution to acknowledge Amendment No. II to the agreement with Infor (US), Inc. (formerly Lawson Software Americas, Inc.) to provide software support of the automated employee records management system for the period December 1, 2012 - November 30, 2013 in the amount of \$109,685.03.

Human Resources

- 7. Resolution directing the County Manager to ensure that the County's health, mental health and substance abuse plans and benefits provide for parity of coverage between dependents and employees when family coverage is purchased.

Finance and IT - Commissioner Stephens

Finance

- 8. Approval of the Unusual Demands report.

Purchasing

- 9. Approval of Purchasing Minutes for week of 10/9/12 - 10/15/12, 10/16/12 - 10/22/12 and 10/23/12 - 10/29/12.
- 10. Approval of Exceptions Report for week of 10/9/12 - 10/15/12 (no items), 10/16/12 - 10/22/12 and 10/23/12 - 10/29/12.
- 11. Approval of Encumbrance Report for week of 10/9/12 - 10/15/12, 10/16/12 - 10/22/12 and 10/23/12 - 10/29/12.
- 12. Resolution authorizing execution of Amendment No. II to the agreement with Nohab Business Products to provide DOT Matrix and all-in-one printers for PACA and County departments for FY2012-2013 on an as-needed basis.
- 13. Resolution authorizing execution of an Amendment No. II agreement with Dell Marketing, LP to provide laser and inkjet printers for PACA and County departments for FY2012-2013 on an as-needed basis.

Budget Management Office

- 14. Approval of Staff Development report.

Multiple Staff Development

i. Community Development - 2 participants
 Ron Having (grant funds) \$450.00
 Joel Knight \$450.00
 UA College of Continuing Studies - Lead Based Designer Training
 Tuscaloosa, AL – November 29, 2012

ii Inspection Services - 4 participants
 David Frederick, Bobby Bulloch, Jimmy Kenney & Mike Smith \$400.00
 Stormwater Inspections
 Pelham, AL – November 14, 2012

Individual Staff Development

i. Commission - District V
 Pascal Caputo \$148.21
 Public Meeting regarding Nashville General Hospital Indigent Care
 Nashville, TN – October 9-10, 2012

ii. Cooper Green Mercy Hospital
 Rashundra Hopkins (grant funds) \$1,385.31
 2010 Ryan White Grantee Meeting
 Washington, D.C. – November 26-29, 2012

iii. Revenue
 a. Edgar Woodis \$1,825.71
 Sales Tax Audit
 Winchester & Newport News, VA – December 1-8, 2012

b. Bruce Thompson \$2,048.70
 Sales Tax Audit
 Dallas & Ft. Worth, TX – December 1-9, 2012

c. Charles Bell \$2,473.93
 Sales Tax Audit
 Jacksonville, Tampa, Lake Mary & Orlando, FL and
 Troy, AL – December 1-14, 2012

d. Scott Moore \$857.85
 Sales Tax Audit
 Chattanooga, TN – December 9-14, 2012

iv. Roads & Transportation
 Ken Boozer \$125.00
 Shallow Foundation Design
 Pelham, AL – November 1, 2012

v. Sheriff's Office
 Rita Rodriquez (grant funds) \$1,663.05
 2012 ACJIC Users Conference
 Gulf Shores, AL – September 16-21, 2012

vi. Tax Assessor - Bessemer
Rickey Davis (grant funds) \$698.15
AL VII: Advanced Mapping
Montgomery, AL – January 13-18, 2013

15. Approval of Budget Transaction report.

Position Changes and/or Revenue Changes

1. Emergency Management Agency \$700

Increase revenues and expenditures to record reimbursements for Community Awareness Day from Warn, LLC (\$350) and Alabama Power Company (\$350).

Other Budget Transactions

2. Roads & Transportation \$9,300

Shift funds and add purchasing memorandum to purchase a new concrete testing machine for the Highway Engineering Division.

3. Tax Assessor - Birmingham \$40,000

Shift funds and add purchasing memorandum to purchase a copier and a printer.

4. General Services \$53,244

Shift funds from capital account to operational account to cover cost of generator rental.

16. Approval of Request for Certifications report.

a. Probate Court

- i. Administrative Assistant I - 2 positions
- ii. Court Clerk - 2 positions

b. District Attorney - Birmingham

- i. Administrative Assistant I
- ii. Network Systems Administrator I

c. Tax Assessor - Birmingham

GIS Tech II - 2 positions

d. Economic Development

Accountant

e. Land Planning & Development Services

Zoning Inspector

f. Youth Detention - Custody

Juvenile Detention Officer

g. Roads & Transportation - Highway Engineering & Construction

Drafter

h. Roads & Transportation - Hwy Maintenance - Bessemer

Truck Driver

i. Roads & Transportation - Bessemer Division

Skilled Laborer

j. Roads & Transportation - Highway Maintenance - Ketona

- i. Truck Driver
- ii. Construction Equipment Operator
- iii. Public Works Supervisor
- k. Roads & Transportation - Hwy Traffic Engineering
Traffic Sign Painter
- l. Inspection Services
Administrative Assistant II

Information Technology

- 17. Resolution authorizing execution of Amendment No. I to the agreement with Archives Security to provide for destruction of obsolete data tapes and disk drives for the period September 3, 2012 - September 2, 2013 in the amount of \$3,470.50. (remaining budget \$5,529.06)
- 18. Resolution authorizing execution of Amendment No. I to the agreement IBM Corporation to provide annual maintenance for Sun servers for FY2012-2013 in the amount of \$15,199.92. (remaining budget \$252,397.25)
- 19. Resolution authorizing execution of Amendment No. III to the agreement with Decision Support, LLC to provide annual maintenance for EZSPEC Dargal - URSA Info Suite software (report writer for Unisys mainframe) for FY2012-2013 in the amount of \$29,222.33. (remaining budget \$237,197.33)
- 20. Resolution authorizing execution of an agreement with Dynamic Systems, Inc. to provide annual maintenance on Sun/Oracle production hardware and software for the period November 13, 2012 – November 12, 2013 in the amount of \$38,378.98. (remaining budget \$207,975)
- 21. Resolution authorizing execution of an agreement with AT&T to provide local data communication services which connects County facilities to the Data Center for the period November 14, 2012 - November 13, 2015 in the amount of \$305,640. (remaining budget \$316,040)

Sheriff's Office

- 22. Resolution to approve placing a 2009 Ford Expedition donated by the United States Government into service and assigned to the Sheriff's Office.

Health and General Services - Commissioner Bowman

Cooper Green Mercy Hospital

- 23. Resolution authorizing execution of an agreement with UAB 1917 Dental Clinic to provide oral health services for indigent HIV patients and St. George Clinic for FY2012-2013 in the amount of \$129,500 - Ryan White grant funds. (remaining budget \$267,200)
- 24. Resolution authorizing of an amendment to the agreement with UAB to provide immunology and rheumatology services which will increase the amount from \$54,184.00 to \$96,906. (remaining budget \$173,221)
- 25. Resolution authorizing execution of an agreement with American Red Cross to provide blood and blood products.

Jefferson Rehabilitation & Health Center

- 26. Resolution authorizing Amendment No. to the agreement with ADL Data System to provide patient records and billing services software maintenance for the period October 1, 2012 - March 31, 2013 in the amount of \$12,812.58. (remaining budget \$25,625.16)

General Services

- 27. Resolution authorizing execution of an agreement with Stephen Ward & Associates, Inc. to provide roofing design, drawings, specification development, bidding and installation contractor work monitoring for the following roofing projects: 2121 Building,, Camp Ketona, Operations Center and the old laundry warehouse for the period November 1, 2012 - October 31, 2014 in the amount of \$60,525. (remaining budget \$102,123)
- 28. Resolution authorizing execution of a License Agreement with Birmingham Regional Paratransit Consortium , d/b/a Clastran for lease of space in the 2121 Building for FY2012-2013 in the amount of \$51,930 - revenue.

Land Planning - Commissioner Knight

- 29. Resolution to approve the appointment of C. Grant Mitchell to serve on the Palmerdale Fire District Board beginning upon approval and ending November, 2017.

Land Planning & Development Services

- 30. Beverage Case: B-2012-015 Empire Snack Shop, LLC, applicant; Rozina Kalani Hooda, Member/Store Manager; Akbar Amin Hooda, Member/Store Manager; d/b/a Forestdale Exxon located at 1601 Forestdale Blvd., Birmingham for an off-premise retail beer and wine license.
- 31. Covenants and/or contingencies have been filed /met on the following rezoning case and are ready for final approval:
 - a. Z-2012-018 McCalla Youth Athletic Assn., owner; A-1 to Institutional-1 for a youth athletic field complex, McCalla
 - b. Z-2012-019 Steven Neal and Sherry Hannah, owners; A-1 to Institutional-1 for expansion of a cemetery; Masseyline

Board of Registrars

- 32. Resolution authorizing execution of an agreement with the City of Bessemer to provide election services for the Bessemer Special Election to be held on November 27, 2012 in the amount of \$1,590 - revenue.

Emergency Management Agency

- 33. Resolution authorizing execution of Sub-Grantee Agreement with Alabama Emergency Management Agency to provide federal funds for installation of 24 safe rooms in the amount of \$101,798.

District Attorney - Birmingham

34. Resolution authorizing execution of an agreement and an amendment to the agreement with Sarah Beth Ritchey, Deputy District Attorneys to forward County compensation/benefits to the Office of Prosecution Services.

Family Court

35. Resolution authorizing execution of Amendment No. 2 to the agreement with Behavioral Interventions, Inc. to provide equipment and monitoring for the Electronic Monitoring Program for the period September 1, 2012 - August 31, 2013 in the amount of \$72,000. (remaining budget \$35,718.15)
36. Resolution authorizing execution of an amendment to the agreement with Foreign Language Services to provide language services for FY2012-2013 in the amount of \$3,000. (remaining budget \$17,985)

Animal Control

37. Resolution to approve the extension of the month-to-month animal control agreement with Birmingham Jefferson County Animal Control Services, Inc. an additional thirty days.

Roads and Transportation - Commissioner Brown

Community & Economic Development

38. Resolution authorizing execution of the ADECA funded Neighborhood Stabilization Program contract Amendment No. 4 with Habitat for Humanity, for acquisition and rehabilitation of foreclosed housing units for resale to low, moderate and middle income homebuyers, which extends the term to February 15, 2013 at no additional cost.
39. Resolution authorizing execution of the HUD funded Neighborhood Stabilization Program contract Amendment No. 3 with Habitat for Humanity, for acquisition and rehabilitation of foreclosed housing units for resale to low, moderate and middle income homebuyers, which extends the term to February 15, 2013 at no additional cost.
40. Resolution authorizing execution of the annual grant agreements with HUD for the CDBG Program (\$1,641,778), HOME Program (\$586,731) and ESG Program (\$160,259) for total allocation \$2,388,768.
41. Resolution authorizing execution of a Request for Release of Funds and Certification form for the proposed Vernon Glen Subdivision owner occupied housing development located in the Chalkville area are under the HOME Program Grant as a part of the federally mandated Environmental Review process.
42. Resolution authorizing execution of a Finding of No Significant Impact for the proposed Vernon Glen Subdivision owner occupied housing development located in the Chalkville area as a part of the federally mandated environmental review process required for all Community Development Block Grant projects.
43. Resolution authorizing execution of a Full Satisfaction of Mortgagee for property owned by Kimberly L. Parker, at 809 W. J. Pratt Street, Birmingham.

Roads & Transportation

44. Request from various utility companies to locate their facilities on County rights-of-way: AT&T, Warrior River Water Authority, Graysville Gas and Baird Contracting Company.
45. Resolution for payment of temporary construction easement - Tract No. 8 for the Tarrant Huffman Road Project in the amount of \$500.
46. Resolution for payment of acquired right-of-way - Tract No. 29 for the Tarrant Huffman Road Project in the amount of \$4,500.
47. Resolutions to approve street maintenance acceptance:
 - a. Whispering Pines Circle and Whispering Pines Drive - Gardendale area
Letson Farms area:
 - b. Letson Farms Drive, a portion of Longmeadow Drive and a portion of Longmeadow Lane
 - c. a portion of Clubview Drive, a portion of Clubview Circle South and a portion of Clubview Circle North
 - d. Matthew's Trail, a portion of Letson Farms Drive, a portion of Overlook Drive and a portion of Overlook Lane
 - e. Ridge View Circle and a portion of Letson Farms Drive
 - f. Letson Farm Trail and a portion of Longmeadow Drive
 - g. a portion of North Clubview Circle
 - h. a portion of South Clubview Circle
 - i. a portion of South Clubview Circle and a portion of Clubview Drive
 - j. a portion of North Clubview Circle
 - k. a portion of North Clubview Circle
 - l. Overlook Circle and a portion of Overlook Drive
 - m. a portion of Overlook Drive
 - n. a portion of Letson Farms Drive
 - o. Gisbon Drive and a portion of North Clubview Circle
 - p. Letson Farms Court and a portion of Nicholas Drive
 - q. Letson Farm Trail and Letson Farms Circle
 - r. Letson Farms Road and Letson Farm Cove
48. Resolution to approve temporary road closures:
 - a. Lock 17 Road approximately 100 feet west of Stringfellow Hill Road to repair a roadbed settlement beginning November 14, 2012 and expected to be reopened by November 16, 2012
 - b. Cain Road approximately 300 feet from Manly Vines Road intersection to remove and replace a metal storm drain pipe beginning November 17, 2012 and expected to be reopened by November 30, 2012
49. Resolution authorizing execution of an Inter-Departmental Agreement with the County EMA to provide outdoor early warning siren maintenance services for FY2012-2013 in the amount of \$100,000 - revenue.

Office of Senior Citizen Services

50. Resolution authorizing execution of Amendment No. 3 to the agreements with the following to provide funding for operations of Senior Citizen Centers for Fiscal Year 2012-2013 in the amount of \$10,000 each.

a. City of Hoover b. City of Hueytown c. City of Morris

51. Resolution authorizing execution of an agreement with Alabama Aegis for the SeniorRx grant to pay salaries of staff providing medication access to seniors for FY2012-2013 in the amount of \$195,115.
52. Resolution authorizing execution of an agreement with Porter & Associates to provide funding for the Gabriel Program which provides assistance with financial matters to older adults FY2012-2013 in the amount of \$50,000 - grant funds.
53. Resolution authorizing execution of an agreement with Birmingham Regional Paratransit Consortium, d/b/a Clastran to provide transportation services to seniors for FY 2012-2013 in the amount of 291,842.80. (remaining budget \$0)

County Attorney

54. Resolutions to deny the following personal injury claims:
 - a. Charles Ferguson
 - b. Takerria Lusha Lucas
55. Resolutions to approve the following sewer backup claims:
 - a. EMC Insurance Company - \$9,007.64
 - b. Geraldine Chatman - \$1,992.40
56. Resolutions to deny the following vehicle damage claims:
 - a. Jefferson State Community College
 - b. Richard & Hattie James
57. Resolution to approve property damage claim of John Brent McCain in the amount of \$325.
58. Resolution to deny the sewer backup damage claim of Roderick & Jacqueline Edwards.
59. Resolution to approve the vehicle damage claim of Keff James in the amount of \$2,228.29.

VIII. NEW BUSINESS