

**JEFFERSON COUNTY COMMISSION
DRAFT**

DATE: September 11, 2012

TIME: _____

I. ROLL CALL

II. INVOCATION

Pastor Andre Sparks - 45th Street Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

August 28, 2012

V. PRESENTATION OF RESOLUTION

Recognizing September as Childhood Cancer Awareness Month

VI. PUBLIC HEARING

Land Planning & Development Services - Rezoning Hearing

VII. RESOLUTIONS

Administrative Services - Commissioner Carrington

1. Resolution to accept and implement all recommendations from Warren Averett on “The Report to Jefferson County Manager on Cooper Green Mercy Hospital Discretionary Fund - Deposits and Disbursements” and authorizing the County Attorney to pursue collection of all County funds paid from Discretionary Fund without County authorization.
2. Resolution to abolish the Cooper Green Mercy Hospital Discretionary Fund.
3. Resolution to adopt the “Hub and Spoke” conceptual model outlined by Max Michael and Martin Nowak in their Spring 2012 report as the County’s strategic direction for delivering cost-effective, quality healthcare to the indigent.
4. Resolution that Commissioner Sandra Little Brown, Commissioner Joe Knight and County Manager Tony Petelos, in cooperation with area healthcare providers and others as needed, shall develop a proposed inpatient transfer agreement on or before Friday, September 28, 2012.

Human Resources

- 5. Resolution authorizing execution of an agreement with Blue Cross Blue Shield of Alabama to administer and process claims for FY2012-2013 in the amount of \$1,057,521.60 (\$30.90 per employee per month). (remaining balance \$0)

Personnel Board

- 6. Resolution to acknowledge amendments/agreements between the Personnel Board and the following for FY2012-2013:
 - (a) Sheraton Birmingham Hotel - accommodations and services - \$30,000
 - (b) Hampton Inn & Suites - accommodations and services - \$120,000
 - (c) Implementation Services Group - technical Lawson software support - \$13,300

Environmental Services

- 7. Resolution authorizing execution of Amendment No. 1 to the agreement with Hazen and Sawyer, P.C. to provide engineering services for the Village Creek WWTP Waste Gas Energy Recovery & Plant Optimization which reduces scope, reduces total contract amount from \$2,169,000 to \$1,745,520 and amends the contract term to provide approximately 15 months for redesign, bidding and construction services. (remaining budget \$423,480)
- 8. Resolution authorizing execution of Amendment No. II to the agreement with Schneider Electric to provide CitectSCADA software support through July 31, 2013 in the amount of \$12,792. (remaining budget \$152,911)
- 9. Resolution ratifying emergency purchase of electrical components and work necessary to return electrical distribution to full capacity and reliability at the Five Mile Creek WWTP.

Finance and IT - Commissioner Stephens

- 10. Resolution to approve the appointment of Linda Jones to serve on the Minor Heights Fire District Board for a five year term ending September, 2017.

Finance

- 11. Approval of the Unusual Demands report.
- 12. Resolution to approve disposal of fixed assets.

Purchasing

- 13. Approval of Purchasing Minutes for week of 8/14/12 - 8/20/12, Amendment No. 1, 8/21/12 - 8/27/12 and Addendum No. 1.
- 14. Approval of Exceptions Report for week of 8/14/12 - 8/20/12 and 8/21/12 - 8/27/12.
- 15. Approval of Encumbrance Report for week of 8/14/12 - 8/20/12 and 8/21/12 - 8/27/12.

Budget Management Office

16. Approval of Staff Development report.

(a) Multiple Staff Development

i. Roads & Transportation - 2 participants

Kenneth Burton	\$125.00
Tracy Pate	\$125.00
Design & Accessibility for Bicycle and Pedestrian Facilities Pelham, AL – August 22, 2012	

(b) Individual Staff Development

i. Environmental Services

Richard Pennington	\$881.85
46 th Surveying & Mapping Conference Montgomery, AL – October 17-19, 2012	

ii. Jefferson Rehabilitation & Health Center

Derry Johnson	\$375.00
Alabama Nursing Home Assn. 2012 Annual Convention Birmingham, AL – September 18-21, 2012	

iii. Roads & Transportation

Ken Boozer	\$125.00
Traffic Barrier/End Terminal Design Pelham, AL – September 21, 2012	

(c) For Information Only

Personnel Board

Tiffany Owens	\$432.16
University of South Alabama Career Fair Mobile, AL – September 13, 2012	

Tiffany Owens	\$200.00
University of Alabama at Birmingham Career Event Registration Birmingham, AL – September 25, 2012	

Tiffany Owens	\$200.00
University of North Alabama - Career Event Registration Florence, AL – October 9, 2012	

Tiffany Owens	\$525.00
University of Alabama Tuscaloosa General Career Fair Tuscaloosa, AL – September 19, 2012	

17. Approval of Budget Transaction report.

1. Roads & Transportation

Increase revenue reimbursement account \$491,164.52 and the following expenditure accounts to record an 80% reimbursement from ALDOT for: right of way on Morgan Road \$39,945.37; new construction for Patton Chapel Road Phase \$30,057.70; right of way for TOPICS Phase VII \$304,745.12; new construction for the federal aid matching \$102,391.46 and engineering services for Blossburg Road \$14,024.87.

18. Approval of Request for Certifications report.
 - i. Probate Court
Court Clerk
 - ii. Family Court - Clerk's Office
Chief Court Clerk
 - iii. District Attorney - Bessemer
Legal Secretary
 - iv. District Attorney - Bessemer - Worthless Check Unit
Legal Secretary
 - v. Tax Assessor - Bessemer
Administrative Assistant II - 2 positions
 - vi. Roads & Transportation - Administration
Administrative Assistant I
 - vii. Roads & Transportation - Highway Maint. - Ketona Division
Heavy Equipment Operator
 - viii. Environmental Services - Five Mile Creek Maint. Shop
WWTP Maintenance Worker
 - ix. Environmental Services - Package Plants & Pump Stations
WWTP Supervisor
 - x. Cooper Green Mercy Hospital - St. George's Clinic
Sr. Social Worker

Information Technology

19. Resolution authorizing execution of Amendment No. II to the agreement with Unisoft International, Inc., d/b/a SMA to provide software license and maintenance support for OpCon XPS job scheduling application for the period September 1, 2012 - August 30, 2013 in the amount of \$68,200. (remaining budget \$952.05)
20. Resolution authorizing execution of an agreement with SHI International Corp. to provide COBOL software and support services for the period June 12, 2012 - June 11, 2015 in the amount of \$35,173. (remaining budget \$44,104)
21. Resolution authorizing execution of an agreement with Archives Security, Inc. to provide destruction of old backup tapes for the period September 2, 2012 - September 3, 2013 in the amount of \$2,500. (remaining budget \$32,212.12)
22. Resolution authorizing execution of an agreement with IBM Corporation to provide maintenance and support for Data Center IBM hardware and software for the period September 7, 2012 - September 6, 2013 in the amount of \$51,465.48.

Health and General Services - Commissioner Bowman

Jefferson Rehabilitation & Health Center

23. Resolution authorizing execution of an amendment to the agreement with Regional Bio-Medical Laboratory, Inc. to provide lab testing services as required by referring physicians for the period May 1, 2012 - April 30, 2013 in the amount of \$10,000. (remaining budget \$0)
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Land Planning - Commissioner Knight

24. Resolution proclaiming September 19, 2012 as "No Text On Board" - Pledge Day"

Probate Court

25. Resolution authorizing execution of an agreement with American Cadastre, Inc. (AMCAD) to provide online access to real property records through ROAM (rapid online access method) software for the period September 15, 2012 - September 15, 2015. This is a revenue generating agreement.

Family Court

26. Resolution authorizing execution of an agreement with UAB to provide management and staffing for the adolescent mentoring program for FY2012-2013 in the amount of \$120,131 - Alabama Department of Youth Services grant funds.
27. Resolution authorizing execution of an agreement with UAB to provide adolescent substance abuse services for FY2012-2013 in the amount of \$206,041 - Alabama Department of Youth Services grant funds.
28. Resolution authorizing execution of an agreement with UAB to provide management and staffing for the electronic monitoring program for FY2012-2013 in the amount of \$331,140. (remaining balance \$0)

Animal Control

29. Resolution to approve the extension of the month-to-month animal control agreement with Birmingham Jefferson County Animal Control Services, Inc. an additional thirty days.
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Roads and Transportation - Commissioner Brown

Community & Economic Development

30. Resolution authorizing execution of Change Order No. 1 to the agreement R. E. Grills Construction Company for the Rosedale Sidewalk Improvements Project which will increase agreement amount by \$3,315 - federal funds (total contract \$67,490) due to increase in cost of cement and to extend agreement term an additional ninety (90) days.
31. Resolution authorizing execution of a Satisfaction of Recorded Mortgage for Greater Birmingham Habitat for Humanity for a construction mortgage of a home located at 4301 Lloyd Noland Parkway, Fairfield.

32. Resolution to award and authorize execution of an agreement for the North Smithfield Park Improvements Project to lowest responsible bidder, Coston General Contracting, Inc. in the amount of \$163,039 - federal funds.
33. Resolution to transfer \$10,000.00 from the 2009 CDBG-R Program Delivery to the 2009 CDBG-R Rehabilitation budget.
34. Resolution authorizing execution of an agreement with JCHA Housing and Development Corporation for the Hickory Ridge Phase 2 Development - Special Needs Rental Housing for the Elderly in the amount of \$555,608.00 in County HOME funds and \$500,000.00 in private grant funds for a total of \$1,055,608.00.
35. Resolution authorizing execution of an agreement with The Arbors at Ellington, LTD for the construction of forty (40) units of special needs rental housing for the elderly known as The Arbors at Ellington and located in the City of Pleasant Grove in the amount of \$610,000 - federal funds.

Roads & Transportation

36. Request from various utility companies to locate their facilities on Jefferson County rights-of-way: AT&T, Utility Lines Construction Services, Warrior River Water Authority and Trussville Utilities Board.
37. Resolution retiring one County unit and reassigning one unit for use by Fleet Management.
38. Resolution retiring one County unit and placing one unit back into service for use by Bessemer Highway Maintenance Division.
39. Resolution retiring two County units and placing two units back into service for use by Land Planning & Development Services.
40. Resolution to place the Memorandum of Emergency purchase and shopping cart for asphalt unloading pump in to the Minutes of the Jefferson County Commission.

Office of Senior Citizen Services

41. Resolution to accept grant funds in the amount of \$2,500 for the Homewood Nutrition Center.
42. Resolution to accept additional grant funds in the amount of \$53,047 from the Alabama Department of Senior Services to continue State Health Insurance Program services.

County Attorney

43. Resolutions to deny the following claims:

(a) Ireda King and Doris King	(d) David McCall
(b) Jacqueline Johnson	(e) Unikwaa Conner
(c) Taranesha Head	(f) Latonya Lawson

VIII. NEW BUSINESS