

**JEFFERSON COUNTY COMMISSION**

**DATE:** November 20, 2014

**TIME:** \_\_\_\_\_

**I. ROLL CALL**

**II. INVOCATION**

Pastor Bill McCall - Baptist Church at McAdory

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES**

November 12, 2014

**V. PRESENTATION**

Resolution honoring Chief William C. "Billy" Hewitt on this retirement as Fire Chief for the City of Tarrant

**VI. PUBLIC HEARING**

Land Planning & Development Services: Rezoning Hearing

**VII. RESOLUTIONS**

**Health and General Services - Commissioner Bowman**

1. Resolution to adjust the salary of District 1's Appointed Administrative Secretary position.

**Cooper Green Mercy Health Services**

2. Resolution authorizing execution of a Business Associate Agreement Amendment with Emdeon Business Services to comply with and incorporate changes to the Privacy Regulation and Security Regulation under HIPAA released in January, 2013.
3. Resolution authorizing execution of an agreement with Park Place Technologies, LLC to provide maintenance support services for servers and other related computing hardware for FY2014-2015 in the amount of \$13,164. (remaining budget \$269,636)

### **General Services**

4. Resolution authorizing Jefferson Credit Union to install additional automated teller machines (ATMs) within County facilities for the convenience of taxpayers and employees.
5. Resolution authorizing execution of an agreement with SimplexGrinnell to perform fire alarm system testing, fire sprinkler testing and hydro-testing of fire extinguishers for the period October 1, 2014 - September 30, 2015 in an amount not to exceed \$145,670. (remaining budget \$90,033)
6. Resolution authorizing execution of an agreement with TurnerBatson Architects to provide site, assessment & evaluation, design and development of construction documents/plans and specifications to build-out proposed space for the Hoover Satellite Facility in the amount of 7.8% of construction cost plus \$20,000 (not to exceed \$150,000). (remaining budget \$0)

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## **Community Development/Human Resource Services - Commissioner Brown**

### **Community Development**

7. Resolution authorizing execution of Change Order No. 3 to the agreement with Gillespie Construction for the West Highland Water Line project which will increase the scope of work to include a revised pump station and extend construction contract an additional 90 days in the amount of \$137,335 - CDBG funds. (remaining budget \$4,365)
8. Resolution authorizing execution of an agreement with Thompson Architecture for services associated with the Oak Grove Storm Shelter project in the amount of \$26,000 - federal funds. (remaining budget \$4,000)
9. Resolution authorizing execution of a Cooperative Agreement with the Adger Fire District for construction of the Adger storm shelter. No funding associated with this agreement.
10. Resolution authorizing execution of an agreement with Baker Valuation, Inc. to provide real estate appraisal review services to determine market value of land needed for eligible public facilities and infrastructure projects for the period November 20, 2014 - November 19, 2015 in the amount of \$15,000 - CDBG-DR funds. (remaining budget \$0)
11. Resolution authorizing execution of a CDBG agreement, in the amount of \$1,746,595, HOME Grant agreement, in the amount of \$632,924 and Emergency Shelter Grant agreement, in the amount of \$143,468 with the Department of Housing & Urban Development (HUD) for Program Year 2014. (total allocation - \$2,522,987)

### **Office of Senior Citizen Services**

12. Resolution authorizing execution of an agreement with the Alabama Department of Senior Services to provide implementation/funding for the Alabama Elderly Medication Program (SenioRx) in an amount not to exceed \$208,986 for FY2014-2015.
13. Resolutions authorizing execution of agreements with the following to provide home and community-based services for eligible Medicaid and Alabama Care recipients for FY2014-2015:
  - a. Stevens Home Health Care
  - b. Healing Hearts II Home Care
  - c. All Car Home Health
  - d. Choice Home Health
  - e. Virginia's Sitter Services

**Family Court**

- 14. Resolution authorizing payment to Jefferson-Blount-St. Clair Mental Health Authority for services rendered from July 1, 2014 - September 30, 2014 in the amount of \$20,000 for the Jefferson County Youth Advocacy Program.
- 15. Resolution directing the CFO to remit unexpended grant funds in the amount of \$424,066.89 to the Alabama Department of Youth Services.

**Personnel Board**

- 16. Resolution to acknowledge an agreement with Technical Innovation to provide audio/visual recording equipment maintenance services for FY2014-2015 in the amount of \$37,900. (remaining budget \$7,100)

**Alabama Cooperative Extension**

- 17. Resolution authorizing execution of an agreement with Alabama Cooperative Extension to provide funding for salaries and in-County travel for FY2014-2015 in the amount of \$102,250.



**Administrative/Public Works/Infrastructure - Commissioner Stephens**

- 18. Resolution to authorize payment to Crime Stoppers of Metro Alabama, Inc. in the amount of \$60,000.
- 19. Resolution to approve the reappointment of Chris Richards to serve on the Concord Fire District Board of Trustees for a five-year term ending October, 2019.
- 20. Resolution to approve the appointment of Hollis W. Baughn to fill the unexpired term of Pauline Hilton on the Concord Fire District Board of Trustees for the term ending, October, 2015.

**County Attorney**

- 21. Resolution to settle the workers' compensation claim of Delores Frost in the amount of \$56,228.36.

**Roads and Transportation**

- 22. Resolution to establish a Thru-Road Policy.
- 23. Request from Bright House Network to locate their facilities on Jefferson County right of way.
- 24. Resolution for payment of acquired right of way for the Patton Chapel Road Widening Project - Tract No. 9 in the amount of \$1,140.
- 25. Resolution authorizing execution of an agreement with Richard Maloy, MAI, d/b/a Maloy and Company, Inc. to provide expert witness and appraisal services for the County Attorney's Office in relation to the condemnation case styled *Jefferson County v. Chalkville, LLC* in the amount of \$4,000. (remaining budget \$0)

### **Environmental Services**

26. Resolution authorizing execution of an agreement with Engineering Design Technologies, Inc. for the 2014 Sanitary Sewer Repair and Replacement, Contract 1 in the amount of \$93,600. (remaining budget \$42,289,641)
27. Resolution authorizing execution of a Joint Funding Agreement with U.S. Department of Interior to continue operation of ten continuous-record stream flow gaging stations in the amount of \$132,700. (remaining budget \$1,833,583.10)
28. Resolution authorizing execution of an agreement with CDM Smith, Inc. for the Riverchase Pump Station Odor Control Study in an amount not to exceed \$53,059. (remaining budget \$43,330,182)
29. Resolution authorizing execution of an agreement with Engineering Service Associates, Inc. to provide engineering services for updating plans/specifications and construction management for the Fairmont, Hall Branch and Harriman Pump Station Upgrades in the amount of \$63,700. (remaining budget \$43,319,541)
30. Resolution authorizing execution of a new Permit Agreement with ALDOT for accommodation of utility facilities on public right-of-way in I-20/59 right of way near the intersection with I-59 Access Road 21<sup>st</sup> Street/20th Street in the City of Birmingham and an agreement BD Toy, LLC regarding said construction at no cost to the County. (previously approved 8/14/2014)

### **Sheriff's Office**

31. Resolution to acknowledge the following agreements:
  - a. Dr. Durwood Sims - to provide educational services to jail inmates for the period October 1, 2014 - September 30, 2016 in the amount of \$3,000 per month
  - b. Wilbron Institute - to provide grant identification and writing services for the period August 1, 2014 - August 1, 2016 in the amount of \$850 per month
  - c. Hope Animal Clinic - to provide veterinary services for FY2014-2015 in the amount of \$6,000
  - d. Clay Chalkville Animal Clinic - to provide veterinary services for FY2014-2015 in the amount of \$7,000

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## **Finance/Information Technology/Business Development - Commissioner Carrington**

### **Finance**

32. Approval of the Unusual Demands report.
33. Resolution to ratify direct payments by wire transfer for the month of July, 2014.
34. Resolution authorizing execution of an agreement with Engineering Service Associates, Inc. to provide engineering, reporting and administrative services to provide information concerning financial assurance costs for the active solid waster disposal facilities for FY2013/2014 in the amount of \$11,200. (remaining budget \$138,800)

**Purchasing**

- 35. Approval of Purchasing Minutes for week of 10/21/14 - 10/27/14, 10/28/14 - 11/3/14 and 11/4/14 - 11/10/14.
- 36. Approval of Exceptions Report for week of 10/21/14 - 10/27/14, 10/28/14 - 11/3/14 and 11/4/14 - 11/10/14.
- 37. Approval of Encumbrance Report for week of 10/21/14 - 10/27/14, 10/28/14 - 11/3/14 and 11/4/14 - 11/10/14.
- 38. Resolution to ratify credit card statement with closing date of September 25, 2014.

**Budget Management Office**

- 39. Approval of Staff Development report.

a. Multiple Staff Development

Emergency Management	grant funds	
James Coker		\$343.85
Bob Ammons		\$399.71
Legislative Conference 2014		
Montgomery, AL – December 2-3, 2014		

b. Individual Staff Development

i. Community Development	grant funds	
(a) Frederick Hamilton		\$3,205.15
IDIS Training Workshops		
Tamarac, FL – November 3-8, 2014		
(b) Cynthia Daniels		\$350.00
GFOAA Annual Conference		
Birmingham, AL – December 3-4, 2014		
(c) Frederick Hamilton		\$1,689.21
HUD Disaster Funding Competition		
Baltimore, MD – November 16-19, 2014		
ii. Revenue		
(a) Bruce Thompson		\$195.00
ALTIST		
Auburn, AL – December 11-12, 2014		
(b) Wes Stoudemire		\$250.00
ATLIST CRE III		
Hoover, AL – November 5-7, 2014		
(c) Wesley Moore		\$1,470.45
Tax Audit		
Knoxville, TN & Dayton, OH – November 30 – December 6, 2014		

c. For Information Only

i. Personnel Board	
Pete Blank	\$842.95
Training 2015 Conference & Expo Atlanta, GA – February 8-11, 2015	
ii. Sheriff's Office	
(a) William Powell	\$695.00
Terrill Hogeland	\$695.00
Billy Watts	\$695.00
Less Lethal Instructor Training Tarrant, AL – December 1-4, 2014	
(b) Erik Eichhorn	\$600.00
Introduction to Science of Friction Ridge Examination Hoover, AL – January 26-30, 2015	

40. Approval of Budget Transaction report.

A - Position Changes and / or Revenue Changes

1. Tax Collector \$40,000.00

Shift funds from vacant positions to cover the cost of 3 temporary employees for 3 months.

2. Tax Assessor \$50,000.00

Shift funds from vacant positions to cover the cost of 4 temporary employees.

B - Other Budget Transactions

3. Environmental Services Department \$70,588.00

Add a purchasing memorandum to purchase one 48" Series 2500 resilient wedge gate valve.

4. District Attorney - Birmingham \$20,482.20

Add a purchasing memorandum to purchase 2 replacement copy machines.

**Information Technology**

41. Resolution authorizing execution of an amendment to the agreement with Barry Stock Consulting Associates, Inc. to increase total compensation from \$35,000 to \$50,000 for assistance in fulfilling ERP research, etc. (remaining budget \$859,817.

42. Resolution authorizing execution of an agreement with Imaging Business Machines, LLC. to provide scanning services for the period November 1, 2014 - October 31, 2015 in an amount not to exceed \$1,000,000 annually.

**Business Development**

- 43. Resolution that the Jefferson County Commission intends to commit no more than \$50,000 to STERIS Corporation to assist in its expansion project.
- 44. Resolution that the Jefferson County Commission intends to commit no more than \$400,000 to Oxford Pharmaceuticals to assist in completion of the new pharmaceutical manufacturing project.

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**Judicial Administration/Emergency Management/Land Planning - Commissioner Knight**

- 45. Resolutions to approve the reappointments of Jody Harris and Rick Sloan to serve on the City Point Fire District Board of Trustees for an additional five year term.

**Land Planning & Development Services**

- 46. Beverage Case: B-2014-012 AA Food Marts, LLC, applicant; Abid Chani and Ashok Kumar, Members/Store Managers, d/b/a Chalkville Mountain Texaco located at 5760 Chalkville Mountain Road for an off premise retail beer and wine license.
- 47. Covenants and/or contingencies have been filed /met on the following rezoning case and are ready for final approval: Z-2014-003 Terry Wilkes Freeman, owner; R-1 to C-1 for compliance for an existing office; Shannon.

**Emergency Management Agency**

- 48. Resolution to acknowledge the following 2014 Homeland Security Law Enforcement Cooperative Agreements with the Alabama Law Enforcement Agency for assistance allocations for the period September 29, 2014 - February 28, 2016:
  - a. "G" AMAS Team Members - \$45,000
  - b. "G" Teams - Bessemer Fire, Birmingham Fire, Calera Fire, Hoover Fire & Vestavia Fire - \$120,200

**Circuit Court - Birmingham**

- 49. Resolution to approve the request for compensation from Anne-Marie Adam, Circuit Clerk - Birmingham Division for serving as Absentee Elections Manager for the General Election held on November 4, 2014 in the amount of \$9,200 (46 days @ \$200 per day).

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**VIII. NEW BUSINESS**

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**IX. COMMENTS**

- A. County Attorney: Carol Sue Nelson
- B. County Manager: Tony Petelos