

## JEFFERSON COUNTY COMMISSION

**DATE:** July 24, 2014

**TIME:** \_\_\_\_\_

### **I. ROLL CALL**

### **II. INVOCATION**

Dr. John Killian - Maytown Baptist Church

### **III. PLEDGE OF ALLEGIANCE**

### **IV. APPROVAL OF MINUTES**

July 10, 2014

### **V. PUBLIC HEARINGS**

Roads and Transportation:

- a. Resolution to approve request from Graham & Company, LLC for vacation of sanitary sewer right of way at the Veteran's Administration Clinic
- b. Resolution to approve request from Saint Cecilia Congregation for vacation of sanitary sewer right of way Milner Heights Sanitary Sewer, a/k/a St. Rose Academy Resurvey No. 2

### **VI. RESOLUTIONS**

#### **Administrative Services - Commissioner Carrington**

##### **Pension Board**

1. Resolution to approve pension contribution and County match for the following due to granted military leave of absence.
  - a. Michael Theros, Sheriff's Office - \$ 83.06
  - b. Jonathan Lowe, Sheriff's Office - \$245.24

##### **Personnel Board**

2. Resolution to acknowledge Invoice No. 9007101295 with Perceptive Software to provide maintenance and support for imaging and document retrieval system for the FY2014-2015 in the amount of \$16,897.

**County Attorney**

- 3. Resolution to deny the personal injury claim of Patricia Grays
- 4. Resolution to deny the property damage claim of Lashandra Gipson.
- 5. Resolution to approve plumber reimbursement payment claim of Dayle King in the amount of \$5,250.
- 6. Resolution to approve the following sewer backup damage claims.
  - a. Dwight Baylor - \$2,249.82
  - b. Peyton Norville - \$10,106.81
  - c. Mark House - \$12,223.53
  - d. Tim Carroll, Jr. - \$19,246.15

**Environmental Services**

- 7. Resolution authorizing execution of Amendment No. 2 to the agreement with Infor Global Solutions to extend terms for support of asset management software to June 21, 2015 in the amount of \$5,251.91. (remaining budget \$4,916,468.09)
- 8. Resolution authorizing execution of Amendment No. 1 to the agreement with Hazen and Sawyer, P.C. for additional engineering services for the Hackberry emergency sewer repair in the amount of \$625,000. (remaining budget \$3,607,886.75)
- 9. Resolution authorizing execution of an agreement with Krebs Engineering Consultant, Inc. to provide engineering services for the electrical feeder to Pump Station No. 1 at the Prudes Creek WWTP in the amount of \$13,500. (remaining budget \$4,282,386.75)
- 10. Resolution authorizing execution of an agreement with Krebs Engineering Consultant, Inc. to provide engineering services for screening improvements at Warrior WWTP in the amount of \$57,000. (remaining budget \$4,238,886.75)
- 11. Resolution authorizing execution of an agreement with CDM Smith, Inc. to provide Arc Flash engineering services at the Al Seier Pump Station in the amount of \$40,000. (remaining budget \$707,066.54)
- 12. Resolution authorizing execution of an agreement with Murray Building Company, Inc. to provide roof replacement and repairs at the Shades Valley campus, Newfound Number 1 Pump Station and Five Mile Creek WWTP in the amount of \$586,197. (remaining budget \$25,434,087.30)

**Human Resources**

- 13. Resolution authorizing execution of Amendment No. 3 to the agreement with Humana Specialty Benefits to provide voluntary group vision insurance for FY2014-2015 - 100% employee paid.
- 14. Resolution authorizing execution of Amendment No. 1 to agreement with Total Administrative Services Corporation (formerly Chappelle Consulting Group) to provide flexible benefits plan administrative services for participating employees for FY2014-2015 in the amount of \$15,000. (remaining budget \$0)
- 15. Resolution authorizing execution of an agreement with Total Administrative Services Corporation (formerly Chappelle Consulting Group) to provide COBRA administrative services for FY2014-2015 in the amount of \$5,000. (remaining budget \$0)

16. Resolution that the Jefferson County Commission consents to the Novation of the Personal Service Contracts by Chappelle Consulting to Total Administrative Service Corporation (TASC).
17. Resolution authorizing execution of Amendment No. 1 to the agreement with Dearborn National Life Insurance Company to provide basic group and accidental death & dismemberment and voluntary life & accidental death insurance services for employees for FY2014-2015 in the amount of \$320,000. (remaining budget \$0)
18. Resolution authorizing execution of Amendment No. 1 to the agreement with Behavioral Health Systems, Inc. to provide mental health - substance abuse managed care assistance for employees for FY2014-2015 in the amount of \$300,000. (remaining budget \$0)
19. Resolution authorizing execution of Amendment No. 2 to agreement with Delta Dental Insurance Company to provide voluntary group dental insurance to participating employees for FY2014-2015 - 100% employee paid.

## **Finance and IT - Commissioner Stephens**

### **Finance**

20. Approval of the Unusual Demands report.

### **Purchasing**

21. Approval of Purchasing Minutes for week of 7/1/14 - 7/7/14 and 7/8/14 - 7/14/14.
22. Approval of Exceptions Report for week of 7/1/14 - 7/7/14 and 7/8/14 - 7/14/14.
23. Approval of Encumbrance Report for week of 7/1/14 - 7/7/14 and 7/8/14 - 7/14/14.

### **Revenue**

24. Resolution that the Owner Controlled Insurance Program plan be closed, the Escrow be returned to the County and the Letter of Credit be returned to the bank of issuance.

### **Budget Management Office**

25. Approval of Staff Development report.

#### a. Multiple Staff Development

##### i. Board of Equalization

Robin Henderson	(State funds)	\$908.39
Lisa Meuse		\$908.39
Kirk Epstein		\$238.59
Jane Mardis		\$1,499.15
Don McAllister		\$908.39
Mike Callahan		\$908.39
AAA0 Summer Conference		
Orange Beach, AL – August 12-15, 2014		

\*August 10-15 – Jane Mardis; August 14-15 – Kirk Epstein

ii. Community and Economic Development		
(a) Joel Knight	(grant funds)	\$1,441.27
Ron Having		\$1,486.88
UA College of Continuing Studies Lead Paint Tuscaloosa, AL – July 21-24, 2014		
(b) Keith Strother		\$224.91
Pamela Mapp		\$194.91
Derek Marshall		\$194.91
ADECA Training Montgomery, AL – July 15-16, 2014		
iii. General Services		
Paul Reynolds		\$199.00
John Phillips		\$199.00
Greg Hollis		\$199.00
Level 1 Infrared Thermographics Training Course Birmingham, AL – August 14, 2014		
iv. Revenue		
Michael Humber		\$185.00
Wesley Moore		\$185.00
CROAA Training Class Orange Beach, AL – August 18-22, 2014		
b. Individual Staff Development		
i. Emergency Management Agency		
Horace Walker		\$536.34
Integrated Emergency Management Course Emmitsburg, MD – August 17-22, 2014		
ii. Office of Senior Citizens Services		
Melanie Gamble	(grant funds)	\$219.07
Summer SHIP Training Montgomery, AL – July 16-17, 2014		
iii. Revenue		
(a) Bruce Thompson		\$1,689.75
Tax Audit Charlotte, NC – September 14-20, 2014		
(b) Wesley Moore		\$1,620.08
Tax Audit St. Louis, MO – August 10-16, 2014		
(c) Eddie Woodis		\$110.00
Revenue Examiner Program Hoover, AL – August 1, 2014		

(d) Bruce Thompson \$110.00  
 Revenue Examiner Program  
 Montgomery, AL – September 5, 2014

c. For Information Only

i. Personnel Board

(a) Terria McDonald \$575.00  
 University of Alabama Career Fair  
 Tuscaloosa, AL – September 24, 2014

(b) Terria McDonald \$250.00  
 UAB Career Fair  
 Birmingham, AL – September 23, 2014

ii. Sheriff's Office

(a) Charles Buchannon \$3,008.52  
 Basic Crime Prevention  
 Louisville, KY – October 5-18, 2014

(b) Brad Dickey \$382.62  
 Homicide the Investigation Challenge  
 Mobile, AL – August 5-7, 2014

26. Approval of Budget Transaction report.

Position Changes and/or Revenue Changes

1. Office of Senior Citizens \$66,523.00

Shift funds from salaries to cover contractual help.

For Information Only

2. Personnel Board \$163,000.00

Shift funds to repair contractual maintenance for the migration from Lawson 9 to 10.

**Information Technology**

27. Resolution authorizing execution of Amendment No. VI to the agreement with Kronos, Inc. to provide software & hardware maintenance support required to upgrade time clocks to support Proximity card readers for the period July 1, 2014 - June 30, 2015 in the amount of \$66,924. (remaining budget \$216,805.82)
28. Resolution authorizing execution of Amendment No. II to the agreement with IBM Corporation to provide maintenance and support for Data Center equipment for the period September 7, 2014 - September 6, 2015 in the amount of \$42,829.34. (remaining budget \$1,711.31)
29. Resolution authorizing execution of an agreement with Pomeroy IT Solution Sales Company, Inc. to provide desktop computer services for the period August 1, 2014 - April 30, 2015 at the rate of \$28.00 per hour per technician. (remaining budget \$66,805.82)

**Sheriff's Office**

- 30. Resolution to acknowledge agreement with Data Works Plus to provide web-enabling services beginning July 1, 2014 in the amount of \$27,085. (remaining budget \$1,902.76)

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**Health and General Services - Commissioner Bowman**

**Coroner - Medical Examiner**

- 31. Resolution to accept the Jefferson County Coroner/Medical Examiner Commission's recommendation of Daniel W. Dye, M.D. to provide the services of an Associate Coroner/Medical Examiner.

**Cooper Green Mercy Health Services**

- 32. Resolution authorizing execution of a Planned Services Agreement with Johnson Controls, Inc. to provide preventative maintenance for chillers and controls equipment for the period February 1, 2014 - January 31, 2017 in the amount of \$87,596 the 1<sup>st</sup> year (\$90,223 2<sup>nd</sup> year/\$92,930 3<sup>rd</sup> year). (remaining budget \$0)
- 33. Resolution authorizing execution of an agreement with Alere Informatics to provide interface for glucose meters to RALS server which provides connectivity and data management of point of care glucose meters for the period September 16, 2013 - September 16, 2014 in the amount of \$9,138. (remaining budget \$0)
- 34. Resolution authorizing execution of an agreement with UAB to allow IRB (institutional review boards-UAB) to serve as IRB of record for human subjects research conducted at Relying Institution (CGMHS) under the direction of a UAB principal investigator.

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**Land Planning - Commissioner Knight**

**Land Planning & Development Services**

- 35. Covenants and/or contingencies have been filed /met on the following rezoning case and is ready for final approval: Z-2014-015 Alexander & Annie Robinson, owners; R-2 to A-1 to allow a mobile home; Red Mountain Heights.

**Board of Registrars**

- 36. Resolution to approve relocation of polling precinct at Daniel Payne Middle School to Bethel Baptist Church.
- 37. Resolution to approve relocation of polling precinct at Birmingham Fire Station #31 to Guiding Light Church.
- 38. Resolution to cancel the City of Birmingham Board of Education Special School Tax Election to be held on September 9, 2015 and the call a special election on the levy of a 3.0 mill tax for public school purposes for February 10, 2015.

**District Attorney - Birmingham Division**

- 39. Resolution authorizing execution of agreements with Deputy District Attorney David Keel, Holly Clemente and Natalie Vann to forward County compensation/benefits to the Office of Prosecution Services.

**Family Court**

- 40. Resolution authorizing execution of an amendment to the agreement with Jefferson Blount St. Clair County Mental Health Authority to provide on-site mental health services for FY2013-2014 in the amount of \$159,900.

**Circuit Court**

- 41. Resolution to approve the request for compensation from Anne-Marie Adam, Circuit Clerk - Birmingham Division for serving as Absentee Elections Manager for the Democratic and Republican Primaries held on June 3, 2014 in the amount of \$9,200 (46 days @ \$200 per day) and for the Democratic and Republican Runoff Election held on July 15, 2014 in the amount of \$8,000 (40 days @ 200 per day).

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**Roads and Transportation - Commissioner Brown**

**Community & Economic Development**

- 42. Resolution authorizing execution of an Emergency Shelter Grant agreement with The Salvation Army to provide funding for homeless prevention activities for the period May 12, 2014 - June 30, 2015 in an amount not to exceed \$21,928. (remaining budget \$0)
- 43. Resolution authorizing execution of an Emergency Shelter Grant agreement with One Roof to provide funding for homeless management information system activities for the period May 12, 2014 - June 30, 2015 in an amount not to exceed \$10,000. (remaining budget \$0)
- 44. Resolution authorizing execution of Amendment No. 2 to the agreement One Roof which extends contract period to September 30, 2014 for homeless management information system activities.
- 45. Resolution authorizing execution of a Workforce Investment Act Youth Agreement with The Dannon Project to provide occupational training to 60 participants for the period July 1, 2014 - June 30, 2015 in the amount of \$478,114.39. (remaining budget \$1,062,272.59)
- 46. Resolution authorizing execution of a Workforce Investment Act Youth Agreement with Paxen Learning Center to provide training of 60 participants to receive GED's for the period July 1, 2014 - June 30, 2015 in the amount of \$291,878.68. (remaining budget \$842,393.91)
- 47. Resolution authorizing execution of a Workforce Investment Act Youth Agreement with Construction Education Foundation Association to teach NCCER Level 1 Carpentry with additional time spent on multiple trade training to 15 participants for the period July 1, 2014 - June 30, 2015 in the amount of \$71,912.28. (remaining budget \$770,481.63)
- 48. Resolution authorizing execution of a Workforce Investment Act Youth Agreement with Dynamic Education System, Inc. to provide services to 40 youth to help them become self-sufficient for the

period July 1, 2014 - June 30, 2015 in the amount of \$267,223.74 (remaining budget \$503,257.89)

- 49. Resolution authorizing execution of a Workforce Investment Act Agreement with United Way of Central Alabama to provide supportive services to adult, dislocated worker and youth participants for the period July 1, 2014 - June 30, 2015 in the amount of \$650,000.
- 50. Resolution to award and authorizing execution of an agreement for the Fairfield Willie Mays Park Improvements Project to lowest responsible bidder Syms Contractors, Inc. in the amount of \$115,910 - CDBG funds.
- 51. Resolution to award and authorizing execution of an agreement for the Water Conservation & Plumbing Repairs Project to lowest responsible proposal from Advance Plumbing at the rate of \$4,727.50 for a total agreement amount of \$35,000 - CDBG funds.
- 52. Resolution authorizing execution of Cooperation Agreement with six (6) municipalities to participate in Jefferson County Community Development Consortium for Fiscal Years 2015, 2016 and 2017.

**Roads & Transportation**

- 53. Request from AT&T to locate their facilities on Jefferson County rights of way.
- 54. Resolutions authorizing payment of temporary construction easement for the Patton Chapel Road Widening Project - Phase III.
  - a. Tract No. 30 - \$9,750
  - b. Tract No. 50B - \$500
- 55. Resolution to approve the temporary closing of Pleasant Hill Road at its intersection with Dickey Springs Road to re-grade and reconstruct the roadway to intersect with the newly realigned Dickey Springs Road beginning Monday, August 4<sup>th</sup> and reopened Friday, August 8<sup>th</sup>.

**Office of Senior Citizen Services**

- 56. Resolution authorizing execution of agreements with the following to provide home and community-based services for eligible Medicaid recipients as authorized by the Alabama Medicaid Agency for the period June 1, 2014 - September 30, 2014. OSCS shall pay accumulated authorized costs to the Contractors subject to the receipt of funds from the Alabama Department of Senior Services.

Alexti Home Care, Inc.	Jefferson County Committee for Economic Opportunity
All In One Health	Stevens Home Health Care
Elect Home Care, LLC	Virginia's Sitter Service
Healing Hearts II Home Health Care	

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**VII. NEW BUSINESS**

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**VIII. COMMENTS**

A. County Attorney: Carol Sue Nelson

B. County Manager: Tony Petelos