

JEFFERSON COUNTY COMMISSION

DATE: January 31, 2014

TIME: _____

I. ROLL CALL

II. INVOCATION

Pastor Allan Kendrick - Oasis of Praise Church of God

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

January 9, 2014

V. PUBLIC HEARING

Roads & Transportation: Request by C & H Mining Company, Inc. for vacation of right of way of Elbo Porter Road, a/k/a Porter Road and Forrester Road lying between Short Creek Road and Shady Grove Road.

VI. RESOLUTIONS

Administrative Services - Commissioner Carrington

1. Resolution that Commissioner Joe Knight be appointed to Board of Greater Birmingham Convention & Visitors Bureau in place of Commissioner David Carrington.

Human Resources

2. Resolution authorizing execution of Amendment No. 1 to the agreement with AMT Medical Staffing to provide temporary employee services to various departments for the period January 17, 2014 - January 16, 2015 in an amount not to exceed \$200,000. (remaining budget \$0)
3. Resolution authorizing execution of Amendment No. 1 to the agreement with ATC Healthcare Services to provide temporary employee services to various departments for the period January 17, 2014 - January 16, 2015 in an amount not to exceed \$200,000. (remaining budget \$0)
4. Resolution authorizing execution of Amendment No. 1 to the agreement with Glicksman Consulting, Inc. to provide actuarial services for the County's self-insured auto and general liability and workers' compensation programs in the amount of \$3,250. (remaining budget \$0)

Pension Board

- 5. Resolution to approve pension contribution and County match for the following due to granted military leave of absence.
 - a. Malinda Stubbs Parker, Tax Collector - \$1,585.28
 - b. Voncile Patterson, Environmental Services - \$3,539.44
 - c. Geoffrey L. Parker, Sheriff's Office - \$3,839.62

Personnel Board

- 6. Resolution to acknowledge an agreement with TekLinks, Inc. to install, mount and configure equipment and software associated with the Board's wireless network and to provide a block of 75 hours support services for all hardware for the period January 1, 2014 - December 31, 2016 in the amount of \$26,625. (remaining budget \$0)

County Attorney

- 7. Resolution to deny the wrongful death claim of Alvin Kay, Sr.
- 8. Resolutions to approve the following sewer back up damage claims:
 - a. Tad Childers - \$348.64
 - b. Robert A. Schaffeld, III - \$10,670.07
 - c. Richard Healy - \$13,338.57
- 9. Resolutions to approve the following vehicle damage claims:
 - a. Latonya Horton - \$1,787.61
 - b. Kareem Hubbard - \$3,222
 - c. State Farm Insurance on behalf of Shelia Smith - \$6,328.60

Finance and IT - Commissioner Stephens

- 10. Resolution to approve the appointment of Brian Gamble to serve on the McAdory Area Fire Board for a term ending December 31, 2018.
- 11. Resolution authorizing disbursement of the Limited Obligation School Warrant Grant Fund.

Finance

- 12. Approval of the Unusual Demands report.
- 13. Resolution to approve removal of equipment from fixed assets.

Purchasing

- 14. Approval of Purchasing Minutes for week of 12/31/13 - 1/6/14, 1/7/14 - 1/13/14, 1/14/14 - 1/20/14 and Addendum No. 1.

- 15. Approval of Exceptions Report for week of 12/31/13 - 1/6/14, 1/7/14 - 1/13/14 and 1/14/14 - 1/20/14.
- 16. Approval of Encumbrance Report for week of 12/31/13 - 1/6/14, 1/7/14 - 1/13/14 and 1/14/14 - 1/20/14.
- 17. Resolution to ratify credit card statement dated December 26, 2013.

Budget Management Office

- 18. Approval of Staff Development report.

- a. Multiple Staff Development

- i. Roads and Transportation (3 participants)

Paul Rick Turner	\$100.00
Kelly Watson	\$100.00
Denise Shelton	\$100.00
IRWA Ch. 24 SR-WA Review Study and Exam Birmingham, AL - February 18-20, 2014	

- ii. Roads and Transportation (21 participants)

Roger Gossett, Barry Isbell, Michael Mitchell, Robert Carroll, Robert Ryan, Chris Hayes, Adam Laney, Stephen Goodwin, David Reynolds, Ned Gossett, Gary Cochran, Lee Baldwin, Jeremy McAlpine, Chuck Bartlett, Gary Mayfield, Mike Crane, Billy Bowman, Robby Eaton, Shawn Cato, John Riley, Steven Kilgore	\$1,890.00
Alabama Vegetation Management Society Annual Meeting Tuscaloosa, AL - February 25-26, 2014	

- iii. Board of Equalization (7 participants)

Kirk Epstein	(State funds) \$168.06
Keith Fravert	\$127.50
Roy Stodghill	\$221.29
Xavier Davis	\$221.29
David Hinkle	\$127.50
John Colburn	\$221.29
Bobby Jones	\$127.50
Alabama Certified Appraiser Exam Auburn, AL - March 13-14, 2014	

- iv. Cooper Green Mercy Health Services (2 participants)

Ginger Brown	\$125.00
Varner Edwards	\$125.00
Annual Coding Symposium Vestavia, AL - January 31, 2014	

- v. Family Court (2 participants)

Saniqua Hunter	\$613.65
James Sparks	\$1,070.45
Louisiana Assn. of Drug Court Professionals Conf. New Orleans, LA - February 25-28, 2014	

vi. Family Court (3 participants)		
Larry Hooks, Gwen Reasor and Karla Williams		\$60.00
Doing What Matters for Alabama's Children Conf.		
Tuscaloosa, AL - January 28, 2014		
b. Individual Staff Development		
i. Commissioner, District 2		
Sandra Brown		\$150.00
Assn. of County Commissions Legislative Conference		
Birmingham, AL - December 4-5, 2013		
ii. Community Development		
(i) Cynthia Daniels	(grant funds)	\$1,044.57
GFOAA 30 th Annual Conference		
Mobile, AL - February 24-26, 2014		
(ii) Keith Strother		\$1,194.50
Southeastern Employment & Training Assn.		
Nashville, TN		
iii. Environmental Services		
David Denard		\$2,142.30
National Assn. of Clean Agencies Conference		
Sante Fe, NM - February 2-5, 2014		
iv. General Services		
(i) Steven Cockrell		\$255.00
NICET Certification Exam		
Birmingham, AL - January 15, 2014		
(ii) Greg Hollis		\$1,615.00
Level I Infrared Thermographic Applications		
Public Training Course		
Birmingham, AL - February 9-14, 2014		
v. Revenue		
(i) Charles Bell		\$1,227.65
Tax Audit		
Charlotte, NC - February 9-14, 2014		
(ii) Wesley Moore		\$1,136.00
Tax Audit		
Atlanta, Norcross and Marietta, GA - February 2-7, 2014		
(iii) Wesley Moore		\$1,892.28
Tax Audit		
Dallas and Houston, TX - March 12-22, 2014		
(iv) Bruce Thompson		\$2,140.00
Tax Audit		
Dallas, TX - March 1-9, 2014		

vi. Roads and Transportation		
Michael Mitchell		\$796.97
International Society of Arboriculture North American Tree Conference Myrtle Beach, SC - February 16-19, 2014		
vii. Tax Assessor-Bessemer		
(i) Srintra Saisarai	(State funds)	\$200.00
Introduction to Property Tax Administration Bessemer, AL - January 29-31, 2014		
(ii) Ricky Davis		\$90.00
ACM Exam Auburn, AL - March 12-14, 2014		
viii. Tax Collector - Bessemer		
Grover Dunn		\$838.46
AL Tax Administrator's Mid-Winter Conf. Montgomery, AL - February 23-26, 2014		

c. For Information Only

Personnel Board		
Tiffany Owens		\$575.00
University of Alabama Spring Career Fair Tuscaloosa, AL - February 19, 2014		
Tiffany Owens		\$175.00
North Alabama Connection Professional Employment Day Huntsville, AL - February 26, 2014		
Tiffany Owens		\$275.00
2014 Spring Career Fair Birmingham, AL - February 18, 2014		
Tiffany Owens		\$555.02
Auburn University Spring Career Fair Auburn, AL - April 8-9, 2014		
Tiffany Owens		\$484.70
University of South Alabama Career Fair Mobile, AL - February 11-12, 2014		

19. Approval of Budget Transaction report.

1. Fleet Management \$242,023.69

Add a purchasing memorandum to purchase the following vehicles:

- 1 - 2014 Ford E-350 XL @ \$24,937
- 5 - 2014 Ford Fusion S @ \$18,133
- 2 - 2014 Ford F-150 Ext Cab 4WD @ \$23,615
- 1 - 2014 Ford F-150 Supercab 4X2 @ \$20,540

2 - 2014 Honda Accord LX Sedan @ \$20,611.23
1 - 2013 Honda Civic LX-S @ \$17,429.23

2. A. IT-Communications E-911 \$54,772
Shift funds and add a purchasing memo to purchase 2 replacement vehicles to allow technicians to service 911 towers.
- B. Budget Transaction added by BMO and approved at Committee Meeting regarding the above budget transaction.
3. A. General Services \$9,775
Shift funds and add purchasing memorandum to purchase an Eaton 9155 Series phase online tower UPS.
- B. Budget Transaction added by BMO and approved at Committee Meeting regarding the above budget transaction.

Acknowledge Only

4. Revenue \$864,150

Shift funds to cover software integration with State of Alabama One Spot online filing system.

Information Technology

20. Resolution authorizing execution of amendment to the agreement with Microsoft for renewal of the Enterprise license for FY2013-2014 at no cost.

Sheriff's Office

21. Resolution to acknowledge an amendment to the agreement with Advance Correctional Health, Inc. to provide inmate medical services at the Bessemer Jail in the amount of \$349,914.39 for a twelve (12) month period.

Tax Collector - Birmingham

22. Resolution authorizing execution of an addendum to the agreement with E-Ring, Inc. to provide enhancements to existing software in the amount of \$230,000. (remaining budget \$70,000)
23. Resolution to approve final reports for 2012 property taxes required to present to the State.

Health and General Services - Commissioner Bowman

24. Resolution to approve the reappointment of Larry Abrams to serve on the Jefferson County Board of Zoning Adjustments for a term ending December 31, 2017.
25. Resolution to approve the reappointment of Dr. Sephanie Hightower to serve on the Jefferson County Coroner/Medical Examiner's Commission for a three year term ending February, 2017.

Cooper Green Mercy Health Services

- 26. Resolution authorizing execution of Amendment No. II to the agreement with Data Innovations, LLC to provide maintenance and service support for Lab Instrument Manager Solution for the period November 21, 2013- November 20, 2014 in the amount of \$6,745.50. (remaining budget \$57,868.72)
- 27. Resolutions authorizing execution of agreements with the following to provide physician services to patients of the County’s outpatient clinics for the period November 1, 2013 - September 30, 2014.
 - a. Nassif Cannon, M.D. - \$180,000 (remaining budget \$3,320,718.90)
 - b. James Coffey, M.D. - \$194,688 (remaining budget \$3,126,030.90)
 - c. Rick Player, M.D. - \$280,800 (remaining budget \$2,843,230.90)

General Services

- 28. Resolution authorizing execution of an agreement with NHB Group, LLC to provide building and associated equipment condition assessment to determine final scope, design and construction administrative services for modifications for the animal clinic in the amount of \$37,000. (remaining budget \$211,250)
- 29. Resolution authorizing execution of an agreement with MW/Davis Dumas & Associates, Inc. to provide engineering services for design and construction documents for cooling tower replacement at the 2121 Building in the amount of \$45,900 (remaining budget \$0)
- 30. Resolution authorizing execution of an agreement with Stephen Ward & Associates, Inc. to provide review and development of design, drawings and specifications, bidding and work monitoring for the Ketona Sign Shop Roof Replacement project and to provide roofing consultant services for roof surveys in the amount of \$28,300. (remaining budget \$278,662)
- 31. Resolution authorizing execution of an Memorandum of Understanding with the City of Trussville for the loan of election equipment at no cost.

Land Planning - Commissioner Knight

- 32. Resolution to approve the appointment for Trudy Strain to serve on the Jefferson County Planning & Zoning Commission for terms ending December 31, 2017.

Land Planning & Development Services

- 33. Covenants and/or contingencies have been filed /met on the following rezoning cases and are ready for final approval:
 - a. Z-2013-022 David W. & Amy M. Helms, owners; R-1 to A-1 for residence, barn and horses; Concord
 - b. Z-2013-028 Leighton Wilkie, Trust, Grant Leighton Wilkie Trust and Austin Michael Wilkie Trust, owners; I-1 to I-2 for an asphalt seal coating manufacturing and distribution business; Robinwood

34. Beverage Case: B-2014-001 El Palenque Corporation, applicant; Ana Maria Medina, President/Store Manager; d/b/a El Palenque located at 1420 Forestdale Blvd, Birmingham for a (020) Restaurant Retail Liquor - on-premise license.

Board of Registrars

35. Resolution authorizing execution of an agreement with the City of Vestavia Hills for election services for the Municipal School Tax Election to be held on March 11, 2014 in the amount of \$1,318 - revenue.

Emergency Management Agency

36. Resolution to acknowledge the following agreements:
- a. Cooperative Agreement with Alabama Law Enforcement Agency for e 2013 Homeland Security Grant for Law Enforcement funding in the amount of \$50,000
 - b. Cooperative Agreement with Alabama Emergency Management Agency for 2014 U. S. Department of Transportation Hazardous Materials Emergency Preparedness (HMEP) Grant Program funding in the amount of \$44,995.20

Family Court

37. Resolution authorizing execution of a grant agreement with Alabama Department of Youth Services to accept grant funding in the amount of \$750,000 to fund non-residential community-based interventions for Family Court youth that would otherwise be committed to DYS.

Youth Detention

38. Resolution authorizing execution of an agreement with UAB Health Services Foundation, P. C. to provide medical services to residents for FY2013-2014 in the amount of \$97,342.08. (remaining budget 24,338)

Roads and Transportation - Commissioner Brown

Community & Economic Development

39. Resolution authorizing execution of Modification No. 1 to the agreement with Jefferson County Committee for Economic Opportunity (JCCEO) to decrease the budget by \$156,744.00 due to a decrease in participants to be trained.
40. Resolutions authorizing execution of Amendment No. 1 to the Emergency Solutions Grant Program Year 2011 agreements with the following to extend the contract period to May 31, 2014 and to reallocate budgeted funds:
- a. YWCA Family Violence Center
 - b. Cooperative Downtown Ministries
41. Resolutions authorizing execution of Amendment No. 1 to the Emergency Solutions Grant Program Year 2012 agreements with the following to extend the contract period to May 31, 2014 and to reallocate budgeted funds:

a. YWCA Interfaith Hospitality House b. Bridge Ministries c. YWCA Family Violence Center

42. Resolution authorizing execution of Amendment No. 1 to the Emergency Solutions Grant Program agreement with King Forest Apartments to extend the contract period to February 28, 2014 which provides payment of monthly rent and applicable arrears for eligible participants.
43. Resolution authorizing execution of a Request for Release of Funds and Certification form for the Graysville East Ball Park Improvements under the Community Development Block Grant as a part of the federally mandated environmental review process.

Roads & Transportation

44. Resolution authorizing execution of a License Agreement with the Sheriff's Office for the use of property to establish the Sheriff's Academy at 3500 Happy Hollow Lane, Fultondale, AL at no cost.
45. Resolution authorizing execution of a Deed of Exchange with Wal-Mart Real Estate Business Trust to correct the legal description of sanitary sewer right of ways conveyed to Jefferson County by previous deeds.
46. Request from various utility companies to locate their facilities on Jefferson County rights of way; AT&T and Gillespie Construction.
47. Resolution to approve the temporary closing of Lindsey Loop Road approximately one-half mile east of Paradise Lane to remove and replace two metal storm water drainage pipes beginning Saturday, February 1, 2014 and expected to be re-opened Sunday, February 2nd.
48. Resolution to correct contract cover sheet with Nee-Schaffer for engineering services for the bridge replacement on Minor Parkway South to reflect the actual amount of the contract to #311,328, not \$62,265.60.

Office of Senior Citizen Services

49. Resolution authorizing execution of an agreement with First United Presbyterian Church to provide funding for the Forestdale Senior Citizens Center for FY2013-2014 in the amount of \$10,000.

VII. NEW BUSINESS

VIII. COMMENTS

- A. County Attorney: Carol Sue Nelson
- B. County Manager: Tony Petelos