

COMMITTEE MEETING
July 10, 2012

(For Commission Approval on July 17, 2012)

In Attendance:

___	Commissioner Carrington	___	Commissioner Knight
___	Commissioner Stephens	___	Commissioner Brown
___	Commissioner Bowman	___	County Manager Petelos

ADMINISTRATIVE SERVICES COMMITTEE

Chairman – Commissioner Carrington

HUMAN RESOURCES

Ms. Demetruis Taylor

- 1. Employment Background Investigation – Contract #2868**
Contract renewal with EDPM for employee background investigation services. Background checks are performed during pre-employment screening of all applicants recommended for hire.

Cost:	\$10,000.00
Amount budgeted:	\$10,000.00
Remaining budget:	\$0.00

PENSION BOARD

Ms. Cathy Crumley

- 2. Resolution authorizing payment of pension contribution and County match for the following employees due to granted military leave of absence:**

Malinda Stubbs Parker	Tax Collector – Birmingham	\$965.78
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PERSONNEL BOARD

Mr. Lorren Oliver

- 3. Technical Innovation – Contract #3786 - Acknowledgment Only**
Annual maintenance and support renewal with Technical Innovation to provide audio and visual maintenance services to the Personnel Board (Test Administration Facility audio visual equipment, front counter area video monitors, and Hearing Room audio recording equipment) for fiscal year 2013. Bid number 130-11.

Cost:	\$36,100.00
Amount budgeted:	\$36,100.00
Remaining budget:	\$0.00

4. **AdTrav Travel Management – Contract #3790 - Acknowledgement Only**
Contract renewal with AdTrav Travel Management to purchase airline tickets for Personnel Board volunteer assessors who assist the PBJC in various aspects of our testing programs; research flight costs/duration of flights/number of flight connections; and utilize any viable airline regardless of method of payment requirements at the most economical price for the PBJC. Contract renewal for fiscal year 2013. Bid number 87-11

Cost: \$85,000.00

Amount budgeted: \$87,000.00

Remaining budget: \$2,000.00

5. **Freedom Reporting – Contract #3793 - Acknowledgement Only**
Contract renewal with Freedom Reporting for transcription services for the Personnel Board. The court reporter will be required to transcribe hearings and provide hard copies and media of transcriptions in an accurate, timely and cost efficient manner. Contract renewal for fiscal year 2013. Bid number 59-11

Cost: \$18,000.00

Amount budgeted: \$18,000.00

Remaining budget: \$0.00

6. **Balch & Bingham – Contract #3872 - Acknowledgement Only**
Engagement with Balch & Bingham to secure professional legal services for the Personnel Board. Contract renewal for fiscal year 2013.

Cost: \$246,000.00

Amount budgeted: \$631,000.00

Remaining budget: \$385,000.00

7. **Lloyd, Gray, Whitehead & Monroe, PC – Contract #3874 - Acknowledgement Only**
Engagement with Lloyd, Gray, Whitehead & Monroe PC to secure professional legal services for the Personnel Board. Contract renewal for fiscal year 2013.

Cost: \$120,000.00

Amount budgeted: \$631,000.00

Remaining budget: \$265,000.00

8. **Bright House Networks Business Solutions – Contract #3979 - Acknowledgement Only**

Three-year contract with Bright House Networks Business Solutions to provide an updated component to the PBJC's Disaster Recovery system. By acquiring the Bright House internet connection, outside communications will be possible and the connection will provide the PBJC full control over that site with all configuration changes and

decisions made by PBJC IT, as opposed to relying on assistance and changes by City of Birmingham IT staff to implement the Disaster Recovery system after a disaster. Contract period is August 1, 2012 through July 31, 2015.

Cost: \$5,138.15
Amount budgeted: \$6,000.00
Remaining budget: \$861.85

ENVIRONMENTAL SERVICES

Mr. David Denard

9. **Multifunctional Wide Format Digital System – Contract #3921**

Agreement with OCE North America, Inc. to supply system, supplies and software maintenance/support for large format scanner/plotter

Cost: \$34,246.20
Amount budgeted: \$34,246.20
Remaining budget: \$0.00

10. **Amendment No. 1 to Agreement to Provide Engineering Design Services for the Fairmont, Halls Branch & Harriman Pump Station Upgrades – Contract #3935**

Contract amendment with Engineering Service Associates, Inc. for design services related to the Fairmont, Halls Branch & Harriman Pump Station Upgrades. This contract provides for additional survey, engineering and construction management

Cost: \$48,142.45
Amount budgeted: \$48,142.45
Remaining budget: \$0.00

11. **Fairmont, Halls Branch & Harriman Pump Station Upgrades – Contract #3933**

Construction contract with Baird Contracting Co., Inc. to upgrade existing pump stations with the addition of backup power, electrical modifications, wetwell rehabilitation, pump station security and other miscellaneous modifications

Cost: \$1,406,351.00
Amount budgeted: \$1,406,351.00
Remaining budget: \$0.00

12. **RFP Development for Collection Services – Contract #3957**

Contract with DebtNext Solutions, LLC for assessment of existing delinquent collection services and RFP development

Cost: \$7,500.00
Amount budgeted: \$7,500.00
Remaining budget: \$430,870.00

13. **Sanitary Sewer Modeling of the Turkey Basin – Contract #3977**
 Contract with Black and Veatch to provide engineering services to develop a hydraulic model of the Turkey Creek collection system

 Cost: \$270,000.00
 Amount budgeted: \$270,000.00
 Remaining budget: \$0.00

14. **Specification Standard Details and Design Guideline Update Project – Contract #3978**
 Contract with CH2M Hill to update and integrate collection system standard specifications

 Cost: \$215,000.00
 Amount budgeted: \$215,000.00
 Remaining budget: \$0.00

15. **McDonalds Restaurant 1547 Montgomery Highway – Contract #4012**
 Agreement with McDonald’s Corporation to permit installation of a sanitary sewer in U.S. Highway 31 ALDOT ROW in the City of Hoover.

 Cost: \$0.00
 Amount budgeted: \$0.00
 Remaining budget: \$0.00

16. **Amendment 1 to the Village WWTP Tornado Clean Up, DSR #JCC11-001 – Contract #4016**
 Amendment to the agreement with the Natural Resources Conservation Service for storm clean-up of Village Creek extending the end date of the original agreement

 Cost: \$0.00
 Amount budgeted: \$0.00
 Remaining budget: \$0.00

17. **ALDOT APC-471 (523)UCS (R) – Contract #4019**
 Agreement with Goodwyn, Mills and Cawood, Inc. for ALDOT reimbursable engineering services to relocate sanitary sewers that are in conflict with the Corridor “X” extension

 Cost: \$113,142.96
 Amount budgeted: \$113,142.96
 Remaining budget: \$0.00

18. **Al Seier Road Pump Station Check Valve Rebuild – Contract #4046**
Contract with B.L. Harbert International, Inc. for rebuild of the #1 pump check valve at the Al Seier Road Pump Station

Cost:	\$48,079.00
Amount budgeted:	\$48,079.00
Remaining budget:	\$0.00

COUNTY ATTORNEY

Mr. Jeff Sewell

No items submitted.

COUNTY MANAGER

Mr. Tony Petelos

No items submitted.

OTHER BUSINESS

Commissioner David Carrington