

**COMMITTEE MEETING**  
**May 14, 2013**

**(For Commission Approval on May 16, 2013)**

**In Attendance:**

___	Commissioner Carrington	___	Commissioner Knight
___	Commissioner Stephens	___	Commissioner Brown
___	Commissioner Bowman	___	County Manager Petelos

**ADMINISTRATIVE SERVICES COMMITTEE**

**Chairman – Commissioner Carrington**

**HUMAN RESOURCES**

*Ms. Demetruiis Taylor*

**Critical Needs**

*The Court has approved the initiation of the following certification and/or has approved the filling of the position below requested by the following department:*

1. **Roads & Transportation – Designated Funding Source**

(1) Director of Roads & Transportation Replacement\*

\* Indicates the salary range for the Director of Roads & Transportation (Grade 43) is \$111,508.80 - \$173,056.00

Salary requested by department head – Grade 43/Step 4 - \$129,084.80 annually and approximately \$170,159.58 annually with benefits for the position

*The Court has not approved the initiation of the following certifications and/or has not approved the filling of the positions below requested by the following department(s):*

2. **Office of Senior Citizens Services (OSCS) – General Fund**

(1) Director of OSCS Replacement\*

\* Indicates the Director of OSCS is an Exempt Executive position and the salary is to be approved by resolution. The annual salary previously approved for the position by the Commission via resolution on 06/14/11 was \$101,171.20.

3. **Roads & Transportation – Designated Funding Source**

(1) Engineering Inspector Replacement\*

\* Indicates the salary range for the Engineering Inspector (Grade 18) is \$32,968.00 - \$51,084.80

Salary requested by department head – Grade 18/Step 3 - \$36,316.80 annually and approximately \$47,872.81 annually with benefits for the position

4. **General Services – General Fund**

(1) Painter Replacement\*

\* Indicates the salary range for the Painter (Grade 22) is \$42,057.60 - \$51,084.80

Salary requested by department head – Grade 22/Step 4 - \$46,342.40 annually and approximately \$61,088.55 annually with benefits for the position

5. **Land Planning & Development Services – General Fund**

(1) Chief Planner Replacement\*

\* Indicates the salary range for the Chief Planner (Grade 30) is \$59,176.00 - \$91,665.60

Salary requested by department head – Grade 30/Step 2 - \$62,129.60 annually and approximately \$81,899.24 annually with benefits for the position.

6. (1) Zoning Inspector Replacement\*

\* Indicates the salary range for the Zoning Inspector (Grade 21) is \$38,147.20 - \$59,176.00

Salary requested by department head – Grade 21/Step 2 - \$40,060.80 annually and approximately \$52,808.15 annually with benefits for the position

7. **Cooper Green Mercy Health Services – Cooper Green Mercy Health Services Fund**

(2) Housekeeping Assistants Replacement\*

\* Indicates the salary range for the Housekeeping Assistant (Grade 5) is \$18,324.80 - \$24,585.60

Salary requested by department head – Grade 5/Step 2 – \$18,324.80 annually and approximately \$24,155.75 annually with benefits for each position

8. **Revenue – General Fund**

(6) Accounting Assistant Is Add\*

\* Indicates the positions are unfunded and require additional funds. The salary range for the Accounting Assistant I (Grade 13) is \$25,896.00 - \$40,060.80

Salary requested by department head – Grade 13/Step 2 - \$27,123.20 annually and approximately \$35,753.80 annually with benefits for each position

9. **Tax Collector's Office/Bessemer – General Fund**

(4) Accounting Assistant IIs Add\*

\* Indicates the positions are unfunded and require additional funds. The salary range for the Accounting Assistant II (Grade 16) is \$29,910.40 - \$46,342.40

Salary requested by department head – Grade 16/Step 2 - \$31,449.60 annually and approximately \$41,456.86 annually with benefits for each position

**PENSION BOARD**

*Ms. Cathy Crumley*

*No items submitted.*

**PERSONNEL BOARD**

*Mr. Lorren Oliver*

*No items submitted.*

**ENVIRONMENTAL SERVICES**

*Mr. David Denard*

**10. Video Industrial Services, Inc. - Contract #4917**

Change Order No. 1 increases the contract amount for additional quantities to complete cleaning of the anaerobic digesters at the Valley Creek Wastewater Treatment Plant and the associated solids disposal. The material to be removed has exceeded the amounts estimated in the original contract.

Contract Term:	364 days
Original Budget:	\$34,566,217.61
Current Remaining Budget:	\$ 24,845,073.84
Requested Amount:	\$ 493,040.00
Remaining Budget After Requested Amount:	\$ 24,531,473.84
30 Day Cancellation (Yes or No):	Yes

**11. Target Corporation - Contract #5038**

Agreement for Conditional Consent to Encroachment and Release of Damages agreement with Target Corporation at the Target store located at 531 Brookwood Village, Homewood.

Contract Term:	None
Original Budget:	\$0.00
Current Remaining Budget:	\$0.00
Requested Amount:	\$0.00
Remaining Budget After Requested Amount:	\$0.00
30 Day Cancellation (Yes or No):	No

**COUNTY ATTORNEY**

12. Resolution to approve Petition for Annexation by the Rocky Ridge Fire District.

13. Resolution denying vehicle damage claim of Shawn Neely.

14. Resolution approving payment of vehicle damage claim by Mark Bowling in the amount of \$551.20.
15. Resolution denying vehicle damage claim of Daniel Eric Plesha.
16. Resolution denying personal injury claim of Benita McKinney.
17. Resolution denying personal injury claim of Patricia Wallace.
18. Resolution denying personal injury claim of John W. Florence, Jr.
19. Resolution denying personal injury claim of Donna Frederick.
20. Resolution denying personal injury claim of Tan-Shaneka Phillips.
21. Resolution denying vehicle damage claim of David A. Ferrell.
22. Resolution denying personal injury claim of Rick Pickens and Bertha Riley.
23. Resolution denying wrongful death claim of Taylor Harrison and Kito Harrison on behalf of Kamarion Williams, Deceased.
24. Resolution approving payment of vehicle damage claim by Progressive Direct Insurance in the amount of \$4,076.22.
25. Resolution approving property damage claim by Jerry G. Jones in the amount of \$750.00.
26. Resolution denying personal injury claim by Edward Hicks.
27. Resolution approving claim for reimbursement of plumber charges by Peter Ruskin in the amount of \$8,904.00.
28. Resolution approving claim for reimbursement of plumber charges by Nathan Blanchard in the amount of \$604.00.

**COUNTY MANAGER**

*Mr. Tony Petelos*

*No items submitted.*

**OTHER BUSINESS**

*Commissioner David Carrington*