

JEFFERSON COUNTY COMMISSION

DATE: July 14, 2016

TIME: _____

I. ROLL CALL

II. INVOCATION

Elder Michael Bender - Faith Apostolic Church
District 2

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

June 23, 2016

V. PUBLIC HEARING

Land Planning & Development Services:

- a. **Beverage Case B-2016-006** – Dolgencorp, LLC applicant; Tracy Nolan Smelcer, manager/applicant, d/b/a Dollar General Store #16437, requests approval for license of off premises only Retail Beer and Table Wine.
- b. **Beverage Case B-2016-007** – Dolgencorp, LLC applicant; Tracy Nolan Smelcer, manager/applicant, d/b/a Dollar General Store #16897, requests approval for license of off premises only Retail Beer and Table Wine.
- c. **Zoning Case Z-2016-015** – James Blackston, owner requests a change of zoning on Parcel ID# 16-32-0-000-004.000 in Section 32 Twp. 16 South Range 5 West from I-3 (Industrial) to A-1 (Agricultural) for a mobile home.

VI. RESOLUTIONS No. 1 - 51

Health and General Services - Commissioner Bowman

1. Resolution authorizing execution of Community Grant Program Agreement with CenterPoint High School to assist in the improvement of athletic fields in the amount of \$8,000.00.

Cooper Green Mercy Health Services

2. Resolution authorizing the execution of Amendment No. 1 to the service agreement with EMD Millipore Corporation for the period July 1, 2016 - June 30, 2017 in the amount of \$6,368.02.
3. Resolution authorizing the execution of Amendment No. 1 to the agreement with Aletheia House to provide medical services to residents of Jefferson County for the period July 1, 2016 – December 31, 2016 in the amount of \$150,430.00.

4. Resolution authorizing the execution of an Addendum to the agreement with Labsco (CIT Bank, N.A.) amending the start date to reflect 36 monthly lease payments, beginning June 14, 2016 for a period of three years in the amount of \$23,446.94 annually.
5. Resolution authorizing the execution of an agreement with Evoqua Water Technologies, LLC to provide service for the laboratory De-Ionized Water System for the period October 1, 2016 – September 30, 2017 in the amount of \$2,709.00.
6. Resolution authorizing the execution of Amendment No. 2 to the license agreement with AIDS Alabama/Enroll Alabama for the purpose of amending the terms to reflect September 15, 2016 – September 14, 2017 in the amount of \$450.00 annually – revenue.

General Services

7. Resolution authorizing the execution of an agreement with BBG&S Engineering Consultants, Inc. to provide engineering services for underground piping system evaluations for the period June 6, 2016 – June 5, 2018 or completion of the specific project in the amount of \$23,000.00.
8. Resolution acknowledging revenue generating Municipal Election Services Agreements for the following:
 - a. City of Homewood \$10,100.00
 - b. City of Brookside \$1,142.00
 - c. City of Pleasant Grove \$2,274.00
9. Resolution authorizing the extension period of the Listing Agreement with Cushman & Wakefield/EGS for real estate brokerage services through July 31, 2017.
10. Resolution ratifying the termination for convenience notice of the lease agreement with the Jefferson County Board of Education effective August 1, 2016.

Tax Assessor

11. Resolution authorizing the Amendment No. 1 to the Integrated Tax System Services Contract with E-Ring.com, Inc. to provide enhancements to the Tax Assessor software for a period of one year in the amount of \$18,125.00.

Tax Collector

12. Resolution authorizing the Amendment No.1 to the Integrated Tax System Services Contract with E-Ring.com, Inc. to provide enhancements to the Tax Collector software for a period of one year in the amount of \$36,250.00.

Human-Community Services/Human Resource Services - Commissioner Brown

13. Resolution authorizing execution of the Community Grant Program Agreement with RESPECT Organization to assist in funding the Back to School Rally and Golf Tournament in the amount of \$3,300.00.

Human Resources

14. Resolution authorizing an agreement with Benalytics Consulting Group, LLC to provide Broker of Record Services for the period of July 1, 2016 – June 30, 2017 in the amount of \$70,000.00.

Human-Community Services and Economic Development

15. Resolution authorizing the execution of an amendment to the revenue generating agreement with ADSS to accept the revised Title III grant award for the C-2 Nutrition funds in the amount of \$45,093.00.
16. Resolution authorizing the execution of an agreement with United Way of Central Alabama for the purpose of specifying the terms of the Meals on Wheels food delivery program in the amount of \$249,800.00.
17. Resolution authorizing the execution of an agreement with the Birmingham Water Works Board of the City of Birmingham for the purpose of extending water main lines in connection with Tarrant Water Improvements project (CD14-03J-M-TWI) in the amount of \$168,200.00 to be paid with Federal Funds.
18. Resolution to approve the PY 2016-17 CDBG, ESG and HOME applications and authorizes the Commission President to sign the Certificates and application forms to be submitted to the U.S. Department of Housing & Urban Development.
19. Resolution authorizing the Commission President to approve an EDA/CDBG Revolving Loan Fund (RLF) to Benchmark Imports in the amount of \$431,855.00.
20. Resolution authorizing the Commission President to give authorization to the West Highland Neighborhood Association to add playground equipment to the community park owned by the County, with the use of grant funds from Dr. Pepper/Kaboom.

Personnel Board of Jefferson County

21. Resolution acknowledging an agreement with Balch & Bingham to provide services for the fiscal year 2017 in the amount of 120,000.00.
22. Resolution acknowledging an agreement with Lloyd, Gray, Whitehead & Monroe P.C. to provide legal services for the fiscal year 2017 in the amount of \$150,000.00.
23. Resolution acknowledging an agreement with Bradley, Arant, Boulton & Cummings to provide legal services for the fiscal year 2017 in the amount of \$100,000.00.
24. Resolution acknowledging an amendment to the agreement with The Lamar Companies for the purpose of changing the term duration to reflect October 1, 2016 – September 30, 2017 in the amount of \$35,600.00.
25. Resolution acknowledging an agreement with Tutwiler Hotel Hampton Inn & Suites to provide hotel accommodations for volunteer Testing Assessors for the fiscal year 2017 in the amount of \$145,500.

Administrative/Public Works/Infrastructure - Commissioner Stephens

Roads and Transportation

26. Resolution authorizing execution of Amendment No. 2 to the agreement with AECOM Technical Services (Buckshort Bride Replacement – engineering services) for the purpose of extending the agreement to June 3, 2019.
27. Resolution authorizing execution of an agreement with Alabama Power-Criminal Justice Building Power Easement. This agreement cannot be cancelled once it has been executed and accepted.
28. Resolution to award and authorize execution of an agreement for the 2016 Resurfacing Project Phase II – resurfacing of Floyd Bradford Road between US 78 and Roper Road to lowest responsible bidder, DUNN Construction Company, Inc. in the amount of \$1,123,246.20.
29. Request from Trussville Utilities Board for Excavation Permits to install 270’ of 4’ gas main at 1612 to 1624 Brewster Road in Center Point.
30. Resolution declaring the following vehicles as surplus and authorizing the Sheriff to replace these vehicles purchased with court awarded funds:
 - a. A066214 Ford Expedition
 - b. B066076 Chevrolet Avalanche
 - c. C016005 Chevrolet 3500 Van
31. Resolution authorizing payment of the following for Sanitary Sewer Easement/Temporary Construction Easements on the Wickstead Sanitary Sewer Replacement Project:
 - a. Tract No. 25 – Phillis Holmes – for Sanitary Sewer Easement/Temporary Construction Easement - 217 Ivy Avenue, Hueytown, Alabama in the amount of \$500.00
 - b. Tract No. 26 – Rogie Allen McCombs – Temporary Construction Easement - 765 Belmont Circle, Hueytown, Alabama in the amount of \$200.00
 - c. Tract No. 11 – LaShundra Johnson – Sanitary Sewer Easement/Temporary Construction Easement – 24 Merrimont Road, Hueytown, Alabama in the amount of \$203.00
32. Request for approval of Concurrence of Award Letter to the Alabama Department of Transportation regarding the award of contract for construction of Bridge Replacement Project No. BR-3713, JCP 37-65-14 to the Bridge Builders of Alabama, LLC, Pelham, Alabama.
33. Request for Temporary Road Closure on Barbara Drive west of Coleman Lakes Road on Saturday, July 16, 2016.

Sheriff's Office

34. Resolution acknowledging the following agreements:
 - a. Yarbrough Company, Inc. for the purpose of food services for the jails located in Bessemer and Birmingham for the period June 1, 2016 – May 31, 2019 in the amount of \$4,056,810.75 (\$1,352,270.25/per year).
 - b. Lathan & Associates Architects, P.C. for the Metro Area Crime Center addition to Sheriff's Headquarters in the amount of \$125,000.00 (percentage of construction contract amount).

Judicial Administration/Emergency Management/Land Planning - Commissioner Knight

Emergency Management Agency

35. Resolution to acknowledge the following agreements:
- a. Alabama Emergency Management Agency for the award of FY2016 Emergency Management Performance Grant (EMPG) Cooperative Agreement for state funding in the amount of \$10,536.00.
 - b. Alabama Emergency Management Agency for the award of FY2016 USDOT Hazardous Materials Emergency Preparedness (HMEP) Grant Program, 16DOT Cooperative Agreement in the amount of \$65,000.00.
 - c. Alabama Emergency Management Agency for the award of 25% federal funding increase for the FY2015 Emergency Management Performance Grant (EMPG) Cooperative Agreement in the amount of \$10,673.00.

Finance/Information Technology/Business Development - Commissioner Carrington

36. Resolution authorizing execution of the following Community Grant Program Agreements:
- a. Southern Research for the purpose of providing advancements in engineering, energy and environment, drug discovery and drug development divisions, in order to continue the programs innovative path for research in the amount of \$2,500.00.
 - b. Vulcan Park & Museum to be utilized to provide operational support for educational, arts and culture programs for the community in the amount of \$2,500.00.
37. Resolution authorizing execution of an agreement with the Birmingham Business Alliance for the Business and Industry Attraction Program for the period October 1, 2016 – September 30, 2017, in the amount of \$150,000.00.
38. Resolution authorizing reimbursement to the Jefferson County Economic Industrial Development Authority (JCEIDA) for engineering expenses and due diligence associated with the evaluation of potential locations for business and/or industrial parks in the amount of \$70,044.29.
39. Resolution granting Innovation Depot funds from the Economic Development account for the purpose of capital improvements to the facility and locating, advertising, promoting and developing technology related companies and employees, in the amount of \$150,000.00.

Finance

40. Resolution authorizing execution of an agreement with Cavanaugh Macdonald Consulting, LLC to provide actuarial services for the period October 1, 2016 – September 30, 2017, in the amount of \$15,500.00.
41. Approval of the Unusual Demands report.

Purchasing

42. Approval of Purchasing Minutes for week of 6/10/16 – 6/16/16, 6/17/16 – 6/23/16, and 6/24/16 – 6/30/16.
43. Approval of Encumbrance Report for week of 6/10/16 – 6/16/16, 6/17/16 – 6/23/16, and 6/24/16 – 6/30/16.
44. Resolution authorizing execution of an Intergovernmental Agreement with Blount County Schools, establishing membership with Purchasing Association of Central Alabama (PACA) for the purpose of coordinating cooperative joint purchases for the mutual economic advantage of members in the amount of \$1,072.00.

Budget Management Office

45. Approval of Staff Development report.

a. Multiple Staff Development

I. Board of Equalization	
Maria Knight	1,547.65
Robin Henderson	1,013.39
Richard Quinones	1,013.39
Jane Mardis	1,013.39
Mike Callahan	1,013.39
AAAO Summer Conference	
Orange Beach, AL – August 7-12, 2016	
II. Commissioner, District 2	
Sandra Brown	1,522.99
Debra Smith	1,229.23
ACCA Annual Conference	
Perdido Beach, AL – August 15-19, 2016	
III. Environmental Services	
Brian Rohling	2,531.61
Matt Alpaugh	2,208.07
Water Environment Federation Conference	
New Orleans, LA – September 25-29, 2016	
IV. Revenue	
Karen White, Janice Griggs, Merry White, Belinda Brooks, Stacia Williams	445.00
Basic Supervision	
Birmingham, AL – August 2, 2016	
Keith Crawford, Kitha Carr, Tracie Swanson, Theresa Rouse Sonya Stephens, Jennifer Woods, Sonya Breasseale	973.00
How to Become a Great Communicator	
Birmingham, AL – July 14, 2016	
Kitha Carr, Tracie Swanson, Sonya Stephens, Jennifer Woods Theresa Rouse, Sonya Breaseale	444.00
Microsoft Excel	
Birmingham, AL – July 11, 2016	

V. Roads and Transportation	
Kelly Watson	2,442.73
Paul Turner	2,442.73
Denise Shelton	2,442.73
IRWA Course	
Gulf Shores, AL – July 26-30, 2016	
VI. Tax Assessor Bessemer	
*Barbara Henderson	2,019.65
Reginald Threadgill	1,324.43
Quin Hameen	1,324.43
Janet Bell	1,324.43
Charles Winston	1,324.43
AAAO Summer Conference	
Orange Beach, AL - *August 7-12, 2016 – August 9-12, 2016	

b. Individual Staff Development

I. Commissioner, District 1	
George Bowman	2,405.46
NACO Conference	
Los Angeles, CA – July 22-25, 2016	
II. Commissioner, District 2	
Karen Wadlington	2,591.91
NACO Conference	
Long Beach, CA – July 21-25, 2016	
III. County Attorney	
Theo Lawson	395.30
CLE Seminar	
Montgomery, AL – June 8-9, 2016	
IV. County Manager	
Dan Biles	2,073.69
ICMA Conference	
Kansas City, KS – September 24-28, 2016	
V. Land Development	
Philip Richardson	2,777.00
American Society of Landscape Architects Annual Meeting	
New Orleans, LA – October 20-25, 2016	
VI. Revenue	
Wesley Moore	2,927.13
Tax Audit	
Chicago, IL Milwaukee, WI – July 9-17, 2016	
Charles Bell	1,471.95
Tax Audit	
Dublin, GA Atlanta, GA – August 14-29, 2016	
Edgar Woodis	1,698.62
Tax Audit	
Bristol, VA Roanoke, VA – August 21-26, 2016	

c. For Information Only

I. Emergency Management Agency	
Bob Ammons	651.74
Debris Management Planning	
Emmetsburg, MD – July 24-29, 2016	
II. Sheriff	
Phillip Blanding	300.00
Terrell Hogeland	300.00
SSGT Vanguard Level One Recertification Course	
Birmingham, AL – June 13-15, 2016	
Phillip Blanding	300.00
Terrell Hogeland	300.00
Timothy Pugh	300.00
SSGT Vanguard Level Two Recertification Course	
Birmingham, AL – June 20-23, 2016	
Byron Jackson	295.00
Calvin Avery	295.00
Alan Herald	295.00
Verbal De-escalation for Public Safety Officers	
Birmingham, AL – August 8-9, 2016	
John Pennington	1,412.34
National Information Officer Association Conference	
Nashville, TN – August 28-31, 2016	
Kenneth Bailey	146.50
Advanced Roadside Impaired Driving Enforcement	
Demopolis, AL – April 5-6, 2016	
Charles Roberts	1,465.45
Narcotics, Gangs, and Financials Investigations Training	
Nashville, TN – September 18-23, 2016	
Michael Lewis	1,508.35
Crime Scene Processing Workshop	
Jacksonville, FL – August 14-19, 2016	
John Michael	3,290.00
Cellebrite Online Course	
Completed by August 31, 2016	

46. Approval of Budget Transaction report.

- a. **Roads & Transportation** **\$369,523.08**
Shift funds from Roads & Transportation Fund (2130) to the Capital Fund (4010) for Bessemer & Ketona Fleet Modifications.
- b. **Emergency Management Agency** **\$526.00** **For Information Only**
Increase revenue and expenditures to record a hazmat reimbursement from Birmingham.

Information Technology

47. Resolution authorizing execution of Amendment No. 2 to the agreement with Dasher Technologies Corporate Office extending the terms to reflect the period August 8, 2016 – August 8, 2017, in the amount of \$63,063.54.
 48. Resolution authorizing execution of Amendment No. 1 to the agreement with Dynamic Systems, Inc. extending the terms to reflect the period October 1, 2016 – September 30, 2017, in the amount of \$47,687.98.
 49. Resolution authorizing execution of an agreement with Technical Innovation for the purpose of audio systems upgrade to the courtrooms for a period beginning upon approval through July 31, 2017, in the amount of \$300,000.00.
 50. Resolution authorizing execution of (First) Amendment to the Lease Agreement with Crown Castle extending the terms of the lease site to reflect May 21, 2040. Revenue: \$10,000.00 at signing of extension, 3% annual increase of the current rate \$2,063.00, beginning May 22, 2020.
 51. Resolution authorizing execution of Amendment No. 1 of the Master Agreement with Ingenuity, Inc., changing the terms to reflect June 2, 2016 – June 2, 2018, in the amount of \$25,000.00.
-

VII. NEW BUSINESS

Environmental Services

1. Resolution authorizing execution of a Professional Services Contract with ProEnergy Crafts, Inc. for “Temporary Staffing WWTP Operator” for a term of six (6) months following approval.
2. Resolution authorizing execution of a Professional Services Contract with American Healthcare Resources for “Temporary Staffing WWTP Operator” for a term of six (6) months following approval.

Office of Senior Citizens Services

3. Resolution authorizing execution of a Host Agency Agreement with Middle Alabama Area Agency on Aging (M4A) to provide a for training participants of the Senior Community Service Employment Program (SCSEP) for job readiness skills for a period July 1, 2016 – June 30, 2017.
-

VIII. COMMENTS

- A. County Attorney: Carol Sue Nelson
- B. County Manager: Tony Petelos